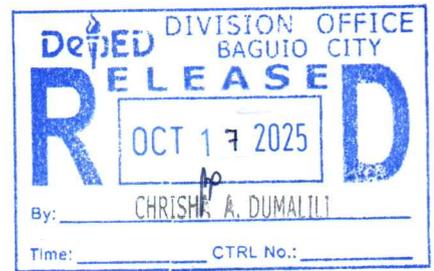




Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**



16 October 2025

**DIVISION MEMORANDUM**

No. **666-2025**

**SUBMISSION OF SCHOOL DISASTER RISK REDUCTION AND  
MANAGEMENT COORDINATOR INFORMATION**

To: Chief Education Supervisors  
Public Schools District Supervisors  
Public School Heads  
School DRRM Coordinators  
All Others Concerned

1. The City is launching a new EWS for enhanced disaster preparedness, delivering timely, life-saving text alerts to the school community via the SMART Communications network during emergencies. In line with this, To ensure efficient information dissemination, schools must submit details of their new School Disaster Risk Reduction and Management Coordinator via the provided link: <https://tinyurl.com/UpdatingInfo2025>
2. Moreover, all schools are required to submit their Learning and Service Continuity Plan and Contingency Plan through the above-mentioned link. These documents are vital for the city's emergency readiness.
3. For queries or clarifications, please contact **Mr. Cliftone K. Bangse-il**, Division DRRM Coordinator, through [cliftone.bangseil@deped.gov.ph](mailto:cliftone.bangseil@deped.gov.ph) or **Mr. Peterson G. Montemayor**, Admin Support II, through [peterson.montemayor@deped.gov.ph](mailto:peterson.montemayor@deped.gov.ph).
4. Immediate dissemination and compliance of this Memorandum is desired.

**SORAYA T. FACULO PhD, CESO V**  
Schools Division Superintendent 