



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

02 October 2025

DIVISION MEMORANDUM

No. 619-2025

DOWNLOADING OF ADDITIONAL MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE) FUNDS FOR PILOT SENIOR HIGH SCHOOLS

TO : Secondary School Heads
 All Other Concerned

1. In reference to Memorandum OM-OULS-2025 dated 29 September 2025, additional MOOE funds shall be downloaded to the identified pilot public **senior high schools** for school year 2025-2026, as follows:

School Name	AMOUNT (Php)
1. Baguio City National High School	250,000.00
2. San Vicente National High School	210,000.00
3. Pines city National High School	220,000.00

2. The additional MOOE is chargeable under the **FY 2024 CONTINUING** Appropriations hence, the allotment is only valid for obligation until **December 31, 2025**.
3. Recipient schools are hereby directed to:
 - a. Prioritize the judicious utilization of these funds.
 - b. Ensure compliance with DepEd Order no. 8, s. 2019) Revised Implementing Guidelines on the Direct Release, Use, Monitoring and Reporting of MOOE of Schools).
 - c. Submit the corresponding Work and Financial Plan (WFP), Project Procurement Management Plan (PPMP), Annual Procurement Plan (APP) and School Operating Budget (SOB) on or before **20 October 2025** to facilitate the downloading of funds.
4. Please be guided accordingly.

SORAYA T. FACULO, PhD, CESO VI
 Schools Division Superintendent

For the Schools Division Superintendent:

CARMEL F. MERIS
 Asst. Schools Division Superintendent

CFM/belle/budget.memo

