



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

October 10, 2025

DIVISION MEMORANDUM

No. **648-2025**

**SDO BAGUIO CITY PARTICIPATION IN THE 2025 REGIONAL
INDIGENOUS PEOPLES MONTH CELEBRATION**

To: SGOD & CID Chief Education Supervisors
Identified SDO Personnel
Public Schools District Supervisors
Identified Public School Heads
All Others Concerned

1. Relative to Regional Memorandum (RM) 739.2025 re: *2025 Regional Indigenous Peoples Month Celebration* with the theme: *"Ating Pandayin ang Kinabukasan, Gabay ang Katutubong Karunungan at Karapan"* to be held on **October 20-22, 2025**, at the **Tourism Center, Lubuagan, Kalinga**, this office identifies the participants in the said activity. The Departure of participants will be on October 19, 2025 at the SDO Baguio City ground.
2. The list of participants is attached as Enclosure 1 while the working committees are attached as Enclosure 2.
3. The identified participants will have their photo shoot on **October 13, 2025 @ 9:00 AM** onwards at the SDO ground and practice on **October 10, 13, 17 @ 3:00 PM onwards** and **October 18, 2025 8:00-5:00 PM** at the SDO Conference Hall and SDO ground.
4. Teachers who will be participating shall coordinate with their school heads subject to the no-disruption-of-classes policy stipulated in DepEd Order (DO) No. 9, s. 2005 titled *Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance therewith*. To ensure continuity of instruction, participating teachers are requested to prepare learning activities for their classes to be facilitated by other teachers during their absence.
5. All who travel or render services in relation to the conduct of activity which may fall on weekends, holidays/special non-working holidays, are entitled to avail of Compensatory Time Off (CTO) for non-teachers and service credits for teachers under the Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 1 s. 2015 (3.2 and 4.8) entitled *Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees*.
6. Expenses for the board and lodging, travel, and incidental expenses of participants during the activities shall be charged against IPEd Program Support Fund (PSF) and MOOE subject to accounting rules and regulations.



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DepEd Tayo Baguio City

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7. This memo will serve as Authority to Travel of the participants.
8. Immediate and wide dissemination of this memorandum is desired.

SORAYA T. FACULO PhD, CESO VI
Schools Division Superintendent

For the Office of the *Schools Division Superintendent*


CARMEL F. MERIS
OIC- Assistant Schools Division Superintendent

Enclosure 1. List of Participants

	NAME	POSITION	STATION
1	Soraya T. Faculo, PhD, CESO VI	SDS	SDO- Baguio City
2	Carmel F. Meris	OIC-ASDS	SDO- Baguio City
3	Juliet C. Sannad, EdD	CID Chief	SDO- Baguio City
4	Loida C. Mangangey	EPS-LRMS/IPed Focal	SDO-Baguio City
5	Nora Dalapnas	EPS-GMRC/VE/ESP	SDO- Baguio City
6	Mary Jane Malihod	EPS- EPP/TLE/ TVL	SDO- Baguio City
7	Virginia Alindayo	EPS- Science	SDO-Baguio City
8	Asuncion Saguid	SEPS	SDO-Baguio City
9	Alexander Tumapang	Engineering Asst.	SDO-Baguio City
10	Valeriano Accad	School Head	Loakan ES
11	Jeffrey Aliga	School Head	Irisan NHS
12	Benson Moga	MT I	Aguinaldo ES
13	Arlito Pecay	MT II	Aguinaldo ES
14	Maylyn Samidan	HT VI	BCHS
15	Elsa Casiw	T III	Mabini ES
16	Mila Aglamas	T III	Mabini ES
17	Crisanta Lingbanan	MT II	PCNHS
18	Ruth Ellen Sagsagap	TIII	BCHS
19	Mary Ann Dela Cruz	T III	BCHS
20	Isikias Picpican	IP Elder	Sto. Tomas, B. C.
21	Mary Joy S. Sajona	T II	Irisan NHS
22	Anthony Magpatoc	TIII	Guisad Valley NHS
23	Erwin Daniel B. Coga-ay	JHS	BCHS
24	Krishna L. Alejandro	JHS	Sto. Tomas NHS
25	Aivy Riannah T. Dacay-og	JHS	Sto. Tomas NHS
26	Irish A. Pulido	JHS	Sto. Tomas NHS
27	Nina Linell E. Omawing	SHS	Sto. Tomas NHS
28	Dolores A. Lamsis	SHS	Sto. Tomas NHS
29	Xymon Bryx L. Macajito	SHS	Sto. Tomas NHS
30	Jazz Maizes N. Cabato	SHS	Baguio City NSciHS
31	Evelyn Nocelo	MT II	BCHS
32	Johnny Buasen	T III	Sto. Tomas NHS
33	Rufina D. Cadsí	MT III	BCNSci HS

Enclosure 2. Working Committees

Committee/Responsible Person	Roles/Functions
1.Overall Consultants: Soraya T. Faculo, PhD, CESO VI-SDS Carmel F. Meris-OIC ASDS	Manages the participation of SDO Baguio City to the 2025 regional IP Month Celebration
2.Overall Activity Oversight Lead: Juliet Sannad, EdD-CID Chief	Oversee the participation of SDO Baguio to the 2025 regional IP Month Celebration
3. Booth/ Unique SHS Lead: Maryjane Malihod Co-Lead: Asuncion Saguid Member/s: Amil Flaminiano & all pax	1. Design and plan for booth decoration and select appropriate materials, colors, and decor elements, including products to be displayed. 2. Set up and install booth decorations, backdrops, lighting, and props. 3. Arrange the physical layout of the booth 4. Coordinate with other committees (sound system, audiovisual) to align physical arrangements. 5. Ensure that the event space is returned to its original state or cleaned. 6. Gather pictures and information on the implementation of SHS IPEd Unique Curriculum. 7. Organize the booth display of SHS IPEd Unique Curriculum.
4. Presentation (Tignay Scene 8-Culmination-Building the Future Together) Lead: Valeriano Accad Co-Lead: Jeffrey Aliga Members: Benson Moga Asuncion Saguid Elsa Casiw Arlito Pecay Crisanta Lingbanan Alexander Tumapang Ruth Ellen Sagsagap Mary Ann Dela Cruz	1. Compose song and presentation. 2. Organize the SDO IPEd group to present during the event. Scene 8: Culmination – Building the Future Together – Baguio City SDO <ul style="list-style-type: none"> ● Visuals: A powerful finale—learners, teachers, elders, and leaders from all divisions standing together in one frame, holding cultural symbols and books; a wide aerial shot of Baguio City with the Cordillera mountains embracing the scene. ● Narration (English): Together, we build the future—guided by the values of reverence, spirituality, wisdom, equality, equity, and stewardship. ● Narration (Filipino): Sama-sama nating hinuhubog ang kinabukasan—gabay ang ating mga pagpapahalaga ng paggalang, espirtualidad, karunungan, pagkakapantay-pantay, at wagas na pangangalaga. ● Song: A grand unison of Cordillera chants blending with orchestral and indigenous instruments, symbolizing unity. ● Dance: All divisions in a synchronized finale, blending traditional steps with modern movements to show harmony of past and future. ● Text Overlay: “Culmination: Building the Future Together”

<p>5. Booth & Project RISE Lead: Virginia Alindayo Co-Lead: Loida C. Mangangey Member/s: Project RISE coaches</p>	<p>1. Ensure the active participation of SDO Baguio City in the regional Conduct of Project RISE</p>
<p>6. Interactive Storytelling sessions Lead: Maylyn Samidan Co-Lead: Crisanta Lingbanan Member/s Mary Joy S. Sajona Mila Aglamas</p>	<p>1. Ensure the active participation of SDO Baguio City in the Interactive Storytelling</p>
<p>7. Indigenous Games Lead: Alex tumapang Co-Lead: Arlito Pecay</p>	<p>1. Oversee the participation of participants in the Indigenous Games</p>
<p>8. Documnetation Lead: Crisanta Lingbanan Co-Lead: Mila Aglamas Member: Mary Joy S. Sajona</p>	<p>1. Capture key moments through written notes, photographs, or video recordings during the event. 2. Compile and organize all documentation, including photos, videos, and written reports to be kept by the Division Information Officers.</p>
<p>9. Transportaion Lead: Jeffrey Aliga Co-Lead: Arlito Pecay</p>	<p>1. Ensure the safe, timely, and organized transport of participants and materials before, during and after the event.</p>
<p>10. Finance Lead: Loida C. Mangangey Co-Lead: Nora Dalapnas</p>	<p>1. Handles the budgeting, collection, disbursement and liquidation of funds in compliance with financial guidelines. 2. Ensure transparency and accountability in all financial transactions related to the activity</p>