



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



October 13, 2025

DIVISION MEMORANDUM

No. ~~652-2025~~

**GUIDELINES ON THE CONDUCT OF THE SCHOOL YEAR 2025-2026
IN SERVICE TRAINING FOR TEACHERS**

To: Chief Education Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to DepEd Memorandum -OULS-2025-095, the National Educators Academy of the Philippines, issued DepEd Order No. 12, s. 2025 on the Guidelines on the Conduct of SY 2025-2026 In Service Training for Teachers (INSET) to be conducted on **October 27-30, 2025**. In support of this directive, this Office reiterates all schools to adhere to the said guidelines.
2. The conduct of INSET shall be guided by the primary goal of strengthening teacher competencies for enhanced learning delivery in all classrooms and learning centers. Specially, the INSET shall focus on any of the following content:
 - 2.1. Reflective practice and instructional refinement in the implementation of the Revised K to 12 Curriculum and ARAL Reading Program.
 - 2.2. Strengthening inclusive education.
 - 2.3. Strategies for promoting literacy and numeracy.
 - 2.4. Strategies for developing critical and creative thinking as well as other higher order thinking skills.
 - 2.5. Instructional strategies for non-major teachers handling Filipino in Junior and Senior High School.
 - 2.6. Empowering teachers on Socio Emotional Learning in classroom instruction.
 - 2.7. Strategies for supporting continuity of learning during emergency situations through flexible modalities.
 - 2.8. Accelerating digital adoption for accessible learning delivery,
 - 2.9. Strengthening instruction and assessment in the Alternative Learning System.
 - 3.0. Enhanced delivery of guidance services by guidance designates.
 - 3.1. Other emerging needs based on teachers' individual professional development plans.
3. All School Heads shall ensure the implementation of SY 2025-2026 INSET in accordance with prescribed guidelines, providing appropriate professional development programs for all K to 12 teachers based on their needs. PSDSs shall ensure the provision of technical assistance and support through the guidance of the Division Professional Development Committee (PDC).



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4. The expenses for the school-based INSET maybe funded through the MOOE in accordance with the DO no. 008, s, 2019 of the Revised Implementing Guidelines on the direct release and use of MOOE allocation of schools, including other funds managed by the school subject to the existing government accounting and auditing rules and regulations.
5. The HRDS and SMME- SEPS being the office who shall facilitate the submission of consolidated INSET report to the Regional Office request the School Heads to submit their completion report at ***inset.depedpines.com*** on or before **November 5, 2025**.
6. For inquiries or clarifications, please feel free to contact the SGOD office at Telephone no. **074-446-1488**.
5. Immediate dissemination and compliance with this Memorandum are enjoined.


SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent 