



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
 Schools Division of Baguio City
 DISTRICT I
RIZAL ELEMENTARY SCHOOL
 #1 GIBRALTAR ROAD, BAGUIO CITY

REQUEST FOR QUOTATION

Company/Supplier/Store: _____
 Address: _____
 Telephone No.: _____
 e-Mail: _____
 TIN: _____

PR No.: 2025-10-048
 Quotation No.: 2025-10-48
 Date: October 10, 2025
ABC: 79,200.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **October 17, 2025**.

MARIA MAGDALENA C. BALAO
 Chairperson, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period 10 days after receipt of PO
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	66	pax	MEALS AND SNACKS October 27-29,2025 AM Snacks, Lunch, PM Snacks In-House Menu		
ALL ITEMS MUST BE DELIVERED TO RIZAL ELEMENTARY SCHOOL					
				TOTAL	

Purpose: PROCUREMENT OF MEALS AND SNACKS FOR THE CONDUCT OF INSET 2025

1. Inclusive of free-flowing coffee (with sugar, creamer, and paper cups) and drinking water.
2. Food Packaging should follow City Ordinance #35s2017.
3. In-house menu. Supplier will coordinate with Food Committee for the preferred menu.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

 TIN

CANVASSED BY:

REYNANTE A. JAVIER



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 DepEdTayo Rizal Elementary School