



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
 Schools Division of Baguio City
 PINSAO ELEMENTARY SCHOOL

REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60 Revised on May 24, 2004

Standard Form Title: Request for Quotation

Supplier: _____

Address: _____

Telephone No.: _____

E-mail Address: _____

Date received by the Supplier: _____

Requesting Unit: **PINSAO ELEMENTARY SCHOOL**

PR No.: 2025-10-27

Quotation No.: 2025-10-22

Date: October 27, 2025

ABC: Php 212,750.00

Please quote your lowest price on the item/s listed subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **10:00am of November 3, 2025**.

BEBERLY G. LENGWA

Bids and Awards Committee Chairman

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGeps registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- Submit RFQ together with the requirements.
- Entries must be typewritten or legibly written.
- Indicate brand and model of item offered.
- Delivery period within 10 Calendar Days.
- Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	372	pc	2 in 1 PVC quick ceiling panel, 250mm x 2900mm, white		
2	51	pc	Double metal furring, 0.6mm x 19 mm x 50 mm x 5m		
3	18	pc	Carrying channel, metal, 12mm x 38mm x 5m		
4	18	pc	Molding cornice, wood, 1" x 2" x 10ft		
5	10	pc	PVC H-clip/ceiling connector		
6	4	box	Blind rivets 5/32 x 1/2		
7	75	pc	GI square steel metal tube, 2" x 2" x 6m		
8	500	pc	Metal spandrel for outdoor ceiling, pre painted, white, .40 gauze, 6" x 1.2m		
			**Inclusive of delivery fee		
			**All items should be delivered at Pinsao Elementary School		
			TOTAL		

Purpose: Procurement of supplies and materials for the clean-up and minor repair of classrooms affected by typhoons

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Additional Notes:

1. Supplier shall deliver the item to the school within the delivery period.
2. Supplier can attach picture or indicate brand of the offered item.
3. Bidders may submit their quotations through our email at pinsaoelementary@gmail.com.

Signature over Printed Name

TIN

Date/ Telephone No.

Canvassed by: