



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**REQUEST FOR QUOTATION**

Standard Form No.:SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

|                                |                                 |
|--------------------------------|---------------------------------|
| Supplier:                      | Requesting Unit:OSDS/ A. Fagyan |
| Address:                       | PR No.:2025-10-200              |
| Telephone No.:                 | Quotation No.: 2025-10-259      |
| e-Mail:                        | Date: October 28, 2025          |
| Delivery Period:               | ABC: 15,000.00                  |
| Date Received by the Supplier: |                                 |

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than November 5, 2025 2:00pm

**Failure to submit this on or before the due date aforstated will be a ground for disqualification.**

  
**CARMEL F. MERIS**

OIC-Assistant Schools Division Superintendent  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above
5. PLEASE write the UNIT PRICE and TOTAL PRICE

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

| Item No. | Qty. | Unit | Item Description   | Unit Cost | Unit Price   | Total Price |
|----------|------|------|--|-----------|--------------|-------------|
| 1        | 1    | Lot  | Service fee for replacing 10 defective bulbs at the PFVR Gym | 15,000.00 |              |             |
|          |      |      |  |           | <b>TOTAL</b> |             |

Purpose: Procurement of replacement services to replace defective bulbs



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After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Tin

\_\_\_\_\_  
Date/Telephone No.

Canvassed by: