



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**REQUEST FOR QUOTATION**

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit: SGOD/N. Tibangay
Address:	PR No.: 2025-09-238
Telephone No.:	Quotation No.: 2025-10-246
e-Mail:	Date: October 8, 2025
Delivery Period:	ABC: 59,800.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than October 13, 2025 29am

**Failure to submit this on or before the due date aforstated will be a ground for disqualification.**

**CARMEL F. MERIS**

OIC-Assistant Schools Division Superintendent  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above
5. PLEASE write the UNIT PRICE and TOTAL PRICE

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

**NIEVES D. EBANIO**  
 Administrative Officer V

Item No.	Qty.	Unit	Item Description	Unit Cost	Unit Price	Total Price
1	1	Unit	Printer •Print, Scan, Copy, Fax with ADF •Compact integrated tank design •High yield ink bottles •Spill-free, error-free refilling •Wi-Fi, Wi-Fi Direct •Seamless setup via Smart Panel •Borderless printing up to 4R	16,000.00		



Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600

Telephone No.: (074) 665-1231

Email Address: baguio.city@deped.gov.ph

DepEd Tayo Baguio City

<https://depedpines.com>



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

			•Powered by Heat-Free Technology			
2	4	Sets	Genuine ink for the Printer (Item No. 1) -I set - Black, Cyan, Magenta, Yellow	1,200.00		
3	1	Unit	Multipurpose Aluminum Ladder -Material: Aluminum -Finish: Matte -Style: Foldable (4 folds, 5 steps in every part -Length (Straight): 16ft	10,000.00		
4	1	Unit	Emergency Tent -3meters x 6 meters -Fullside covered	12,500.00		
5	2	Units	External Hard Drive •Type: Rugged External SSD •Durability: Shockproof (drops up to 3m), water and dust resistance •USB 3.0 or higher •Compact and portable •At least 1Tb	4,500.00		
6	50	Pieces	Triangular Bondage •Shape: Right-angled isosceles triangle •Material: Cotton (bleached or unbleached), muslin, or calico (sometimes non-woven fabric for disposable ones •Standard Size (opened): •Base: 96-100 cm •Height (tip to center of base): 96-100 cm •Other common sizes: 90 × 90 x 127 cm or 100 × 100 × 140 cm •Edges: Hemmed or overlapped to prevent fraying •Color: Usually white, off-white, or khaki; sometimes printed with first-aid instructions •Packaging: Individually packed, sterile (optional), or in bulk ••Weight/Thickness: Light enough to fold easily, but durable for repeated use	150.00		
					<b>TOTAL</b>	

Purpose: Procurement of supplies and materials and equipment for DRRM



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

---

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Tin

\_\_\_\_\_  
Date/Telephone No.

Canvassed by: