



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:OSDS/B. Tomin
Address:	PR No.:2025-10-245
Telephone No.:	Quotation No.: 2025-10-248
e-Mail:	Date: October 10, 2025
Delivery Period:	ABC: 199,200.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than October 16, 2025 9am

Failure to submit this on or before the due date aforstated will be a ground for disqualification.


CARMEL F. MERIS

OIC-Assistant Schools Division Superintendent
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above
5. PLEASE write the UNIT PRICE and TOTAL PRICE

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Cost	Unit Price	Total Price
1	166	Pax	Meals and snacks for 2 days (with free use of function hall)	1,200.00		
			*Please see attached specifications			
					TOTAL	

Purpose: Procurement of meals and snacks for 2025 work and financial planning for schools on November 6-7, 2025



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After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin

Date/Telephone No.

Canvassed by:

ACTIVITY : WORK AND FINANCIAL PLANNING FOR SCHOOLS

No. of Pax 166 pax

Tentative Date November 6-7, 2025

Day 1	MENU
AM Snacks	baked macaroni (at least 1 cup) with garlic bread
lunch	egg drop soup chicken inasal (240 grams) bicol express tortang talong steamed rice
PM snacks	chicken shawarma with fries
Day 2	
AM snacks	Ban Mhi with kamote fries
lunch	corn soup gising gising beef caldereta (at least 110 grams) pork asado (at least 110 grams) steamed rice buko pandan
PM Snacks	pancit guisado with bread
INCLUSIONS	with water and coffee station (brewed coffee) with at least 2 serving stations use of venue for meals and function arrangement use of sound system with technical assistance use of strong internet use of LCD projectors

DepED - SDO Baguio City
Bids and Awards Committee
By MACKY
Date 10-10-2025
RECEIVED
2:07 pm

DepED - SDO Baguio City
Bids and Awards Committee
By [Signature]
Date 10/10/25
Time [Signature]