

Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION

29 September 2025

**REGIONAL MEMORANDUM**  
No. 722-2025

**DISSEMINATION OF ADVISORY NO. 2025-015 “EFFECTIVITY OF ARTA MEMORANDUM CIRCULAR (MC) NO. 2024-05 OR THE GUIDELINES ON THE IMPLEMENTATION OF THE THREE SIGNATORIES RULE”**

To: Assistant Regional of Director  
Schools Division Superintendents  
All Others Concerned

1. Enclosed is **ADVISORY NO. 2025-015**, series of 2025 on the **“Effectivity of ARTA Memorandum Circular (MC) No. 2024-05 or the Guidelines on the Implementation of the Three Signatories Rule”**, details of which are stated herein.
2. For more details, kindly contact the **Administrative Services Division** at Tel. No. **422-1318 or 422-1904** or through email at [car.admin@deped.gov.ph](mailto:car.admin@deped.gov.ph).
3. For dissemination, information, and strict compliance.

  
**ESTELA P. LEON – CARIÑO EdD, CESO III**  
Director IV/Regional Director

ASD/MAB/jse  
ARTA Memorandum



Address: Wangal, La Trinidad, Benguet, 2601  
Telephone No: (074) 422 – 1318  
Email Address: [car@deped.gov.ph](mailto:car@deped.gov.ph)



DepEd Tayo Cordillera



<https://depedcar.ph>



Certificate No. PHP QMS  
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**ADVISORY NO. 2025- 015**  
Series of 2025

**TO :** ALL GOVERNMENT OFFICES AND AGENCIES, INCLUDING LOCAL GOVERNMENT UNITS (LGUs), GOVERNMENT-OWNED OR CONTROLLED CORPORATIONS (GOCCs), AND OTHER GOVERNMENT INSTRUMENTALITIES, WHETHER LOCATED IN THE PHILIPPINES OR ABROAD

**SUBJECT :** EFFECTIVITY OF ARTA MEMORANDUM CIRCULAR (MC) NO. 2024-05 OR THE GUIDELINES ON THE IMPLEMENTATION OF THE THREE SIGNATORIES RULE

**DATE :** 4 September 2025

Rule 12.0 of ARTA Memorandum Circular (MC) No. 2024-05 or the "Guidelines on the Implementation of the Three Signatories Rule" under Section 9(d) of Republic Act No. 11032 or the Ease of Doing Business and Efficient Government Service Delivery Act of 2018, in relation to Rule VII, Section 5 of the Joint Memorandum Circular (JMC) No. 2019-001 or the Implementing Rules and Regulations (IRR) of RA No. 11032" provides that it shall take effect immediately upon its complete publication in the Official Gazette or in a newspaper of general circulation and filing with the Office of the National Administrative Register (ONAR).

This Advisory is issued to inform covered government agencies and offices that ARTA MC No. 2024-05 officially took effect on **25 August 2025**, upon its complete publication in the Official Gazette, following its prior filing with the ONAR on 16 December 2024, as reflected in ONAR Bulletin Volume 14, No. 51.

All covered government agencies and offices are hereby directed to ensure strict compliance with the provisions of ARTA MC 2024-05, including the submission of their respective **Inter-Office Memoranda designating their signatories**, as outlined in Rule 6.0 of ARTA MC No. 2024-05.

In line with this, all covered government offices and agencies are enjoined to prepare their respective **Inter-Office Memoranda**, which shall be submitted to ARTA by their respective **Committees on Anti-Red Tape (CART)**<sup>1</sup> on or before **29 October 2025** through the Anti-Red Tape Electronic Management Information System (ARTEMIS) using this link:

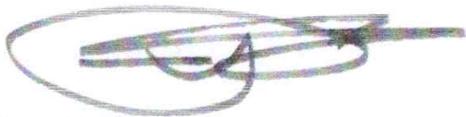
<https://bit.ly/ARTACompliances>

<sup>1</sup> To foster a one-way submission, the CART shall consolidate all Inter-Office Memoranda submitted by the Regional and/or Satellite Offices. For LGUs, the Inter-Office Memoranda of its component units and Barangays shall likewise be submitted to the CART.

**SMARTER INITIATIVES. BETTER PHILIPPINES.**

For further queries or concerns in relation to this Advisory, please do not hesitate to reach us through the Compliance Monitoring and Evaluation Office (CMEO) at [signatories@arta.gov.ph](mailto:signatories@arta.gov.ph).

For your information and guidance.



**SECRETARY ERNESTO V. PEREZ**  
*Director General*

