



Republic of the Philippines  
**Department of Education**  
**CORDILLERA ADMINISTRATIVE REGION**  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**BAGUIO CENTRAL SCHOOL**

MOOE Fund

**REQUEST FOR QUOTATION**

Company/Supplier/Store:

Address:

Telephone No.:

e-Mail:

TIN:

PR No.: 2025-11-069

Quotation No.: 2025-11-069

Date: NOVEMBER 24, 2025

ABC: Php **74,377.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **NOVEMBER 27, 2025 ; 9AM.**

  
**CARINA G. WALSIYEN**

Chairperson, Bids and Awards Committee

<b>REQUIREMENTS:</b>	<b>Note:</b>
1. Mayor's / Business permit	✓ Submit RFQ together with the requirements.
2. PhilGEPS registration number or certificate	✓ All entries must be typewritten or legibly written.
3. Omnibus Sworn Statement (for ABC above 50K)	✓ Delivery period on or before <b>DECEMBER 10, 2025.</b>
4. Income/Business Tax Return (for ABC above 500K)	✓ Price validity shall be for a period of <b>30 Calendar Days.</b>

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	40	pack	Laminating Film, Long, 125mic		
2	55	roll	Tape, Transparent, 1"		
3	20	ream	Certificate Paper, A4, 180gsm, white		
4	30	piece	Stapler with staple wire remover		
5	35	box	Staple Wire 3/16		
6	1	pack	Folder Long, Kraft, Brown, with tab, 100s		
7	30	bottle	Epson 003, Magenta		
8	24	bottle	Epson T661 Cyan		
9	24	bottle	Epson T661 Yellow		
10	24	bottle	Epson T661 Magenta		
11	150	piece	Marker Whiteboard, black, refillable		
<b>TOTAL</b>					

Purpose: Procurement of supplies for the implementation of Academic Recovery and Accessible Learning (ARAL) program.

Additional Note: 1. Supplier shall deliver the items to the school within the delivery period.

2. Bidders may submit their quotations through email: [baguiocentralschool@gmail.com](mailto:baguiocentralschool@gmail.com)

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Canvassed by:

\_\_\_\_\_  
 Signature over Printed Name / Date

\_\_\_\_\_  
 Tin

\_\_\_\_\_  
 Canvasser

\_\_\_\_\_  
 Tel. No./ Cellphone No.