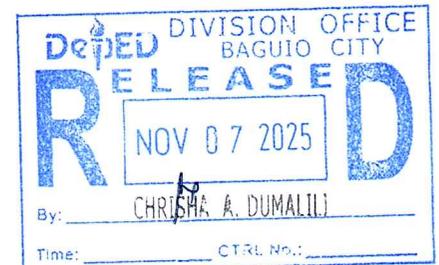




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE BAGUIO CITY



07 November 2025

DIVISION MEMORANDUM

No. 713-2025

**PREVENTIVE AND PREPAREDNESS MEASURE FOR THE INCOMING
SUPER TYPHOON "UWAN"**

To: Chief Education Supervisors
Public Schools District Supervisors
Public School Heads
School DRRM Coordinators
Schools Division Office Personnel
All Others Concerned

1. In view of the approaching super typhoon, all schools and offices are hereby advised to undertake preventive and preparedness actions, including but not limited to the following measures, prior to leaving for the weekend to safeguard personnel, learners, and property.

- Unplug all electrical devices, equipment, and appliances to prevent electrical hazards.
- Ensure all windows, doors, and openings are securely closed to minimize potential damage.
- Relocate learning materials, electronic devices, and equipment to elevated or secured areas that are not prone to water leaks or flooding.
- Undertake preventive and mitigating actions in classrooms or offices that have previously experienced flooding or leakage (e.g., placing sandbags, covering equipment, securing documents).
- Check surrounding hazard that might cause damage to the school facilities (e.g., falling tree, clogged drainages, etc.)
- Prepare duplicate keys and entrust them to authorized personnel for inspection or emergency access during or after the typhoon, when it is declared safe to do so.

2. As much as possible, schools should be the last option for use as evacuation centers. Evacuees should first be directed to designated evacuation sites as these facilities are equipped to provide the evacuees' basic needs. The following are the identified evacuation sites in Baguio City:

- CDRRMO Building, Lower Rock Quarry
- Bakakeng Central Multipurpose Hall
- West Quirino Hill Multipurpose Hall
- Bayan Park Village Multipurpose Hall
- Loakan Apugan Multipurpose Hall

3. If no other evacuation sites are available, schools may allow the use of non-instructional rooms first, with instructional rooms as a last resort. Ensure that a Memorandum of Agreement (MOA) or Understanding (MOU) with the Barangay Local



Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600
Telephone No.: (074) 665-1231
Email Address: baguio.city@depd.gov.ph



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SCHOOLS DIVISION OF BAGUIO CITY

Government Unit (BLGU) is in place, clearly defining the roles and responsibilities of each party before, during, and after the emergency.

4. For any emergency, please call 911 or coordinate with our Barangay Local Government Unit.
5. For queries or clarifications, please contact Mr. Cliftone K. Bangse-il, Division DRRM Coordinator, through cliftone.bangseil@deped.gov.ph or viber using this number: 0946-427-8377.
6. Immediate dissemination of this Memorandum is desired.

SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent

SGOD/SMN/DRRM/ckb



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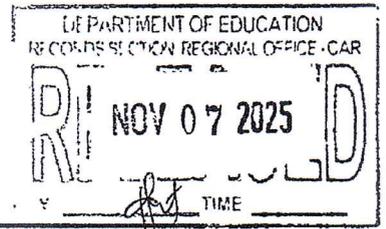
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Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



07 November 2025

REGIONAL MEMORANDUM
836.2025

ANNOUNCEMENT OF CLASS AND WORK SUSPENSION IN THE SCHOOLS AND OFFICES IN THE DEPARTMENT OF EDUCATION-CORDILLERA ADMINISTRATIVE REGION

To: Assistant Regional Director
Schools Division Superintendents
School Principals
All Others Concerned

1. As per PAG-ASA forecast at 5:00 AM today (November 7, 2025), Severe Tropical Storm "Fung-Wong" is expected to enter the Philippine Area of Responsibility (PAR) by midnight or early morning of Saturday. The highest possible Wind Signal for the current forecast scenario is Wind Signal No. 5.
2. Relative to this, classes and work in all schools within the region are hereby suspended at 3:00 PM today to give time for all school personnel to secure their facilities and resources from possible damage. All school personnel (teachers and non-teaching personnel) are advised to conduct safety checks on the following before leaving the school and office premises:
 - a. all windows and doors are closed and locked;
 - b. all instructional resources, such as books, learning modules, computers and other electronic devices) are secured and placed in safe areas where it cannot be wet).
 - c. all electronic equipment and devices are unplugged and all lights are turned off.
 - d. all loose objects (e.g., signage, garden tools, or sports equipment) that may be blown away by strong winds are secured.
 - e. Check drainage systems to prevent flooding
3. Work at the regional office and schools division offices is suspended at 4:00 PM. Likewise, all employees shall ensure the safety of their offices before leaving the premises.
4. Immediate dissemination of and compliance with this Memorandum is desired.


ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV / Regional Director



Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601
Telephone No: (074) 422 – 1318
Email Address: car@deped.gov.ph



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