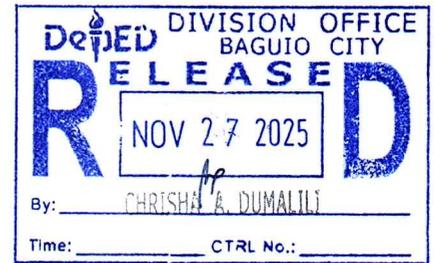




Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



November 27, 2025

DIVISION MEMORANDUM

No. 776-2025

ADDENDUM TO DIVISION MEMORANDUM (DM) 757 S. 2025 RE: CONDUCT OF SPECIAL DIVISION MANAGEMENT COMMITTEE MEETING (MANCOM)

To : All Identified Division Office Personnel
 All Others Concerned

1. Relative to Division Memorandum No. 757 S. 2025 titled Conduct of Special Division Management Committee Meeting (MANCOM), this office announces the venue of the meeting will be at **The Plaza Garden Hotel and Residences**, Europa Compound Corner Legarda Road, Aspiras - Palispis Hwy, Baguio.
2. In Addition, the following are hereby directed to attend the meeting on December 2, 2025 (**Day 2**):
 1. AGUSTIN S. PADYA-OS
 2. DAVE B. NARDO
 3. SAMUEL D. LACHICA
 4. JOEFERINO M. GUINUMTAD

3. Furthermore, the following agenda items are included for December 2, 2025 (**Day 2**):

Agenda	Presenter
4.2.SGOD 4 th Quarter Accomplishment Report > Protocols & Strategies in Answering Complaints	EPS Jerry Ymson
Recognition of Top Performing Schools and Individual	SGOD, CID, Finance, Admin, Legal, ICT, Accounting

4. All provisions stated in the latter memorandum remain in effect.
5. For information and guidance.

S
SORAYA T. FACULO, PhD, CESO V
 Schools Division Superintendent



Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600

Telephone No.: (074) 665-1231

Email Address: baguio.city@deped.gov.ph

