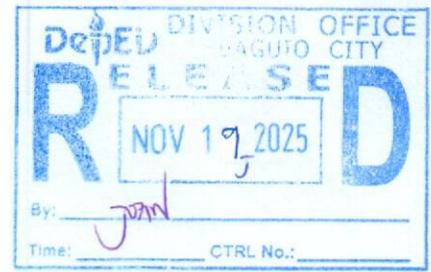




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY



November 18, 2025

DIVISION MEMORANDUM
 No. **741-2025**

**CALL FOR SELECTED ADMINISTRATIVE OFFICERS TO REPORT
 FOR THE RECLASSIFICATION PROCESSING**

To: Public Schools District Supervisors
 Public School Heads
 All Others Concerned

1. Relative to the submitted documents for reclassification during the extension of acceptance (Batch 2), this Office hereby directs the following School Administrative Officers to report to the Division Office and to the Regional Office, as necessary, on November 20–21, 2025:

District	Administrative Officer
1	Torres, Patricia Veronica B. Sacyaten, Jordine N.
2	Garcia, Rachelle D. Santiago, Arianne P.
3	Gacutan, Julienne Mae A. James, Myline P.
4	Daniwes, Dennis Sanchez, Loreena A.
5	Cachero, Marife O. Arciaga, Frederick L.
6	Fagyan, Bonnah D. Padlan, Ofelia B.
7	Tongyofen, Leslie N. Bohol, Randy R.
8	Hull, Alma G. Ramos, Sheeler D.
9	Bantic, Gina S. Bosaing, Bryan Jones M.
10	Dumalsin, Paul Ellison Ngagan, Lesner A.

2. The above-mentioned AOs are expected to complete the processing of documents for reclassification and to review the Comparative Assessment Result for Expanded Reclassification (CAREER), together with the Plantilla Allocation List (PAL).

3. The AOs are directed to meet at the Division Office Conference Hall **on November 20, 2025, at 8:00 a.m.** Likewise, all are expected to report from 8:00 a.m. to 5:00 p.m. on the said dates.

4. For strict compliance.

Digitally signed by Soraya T.
 Faculo
 Date: 2025.11.19 09:16:02 +08'00'

SORAYA T. FACULO PhD, CESO V
 Schools Division Superintendent

OASDS/CFM/nde

