



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
 Schools Division of Baguio City
PINSAO ELEMENTARY SCHOOL

REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60 Revised on May 24, 2004

Standard Form Title: Request for Quotation

Supplier: _____

Address: _____

Telephone No.: _____

E-mail Address: _____

Date received by the Supplier: _____

Requesting Unit: **PINSAO ELEMENTARY SCHOOL**

PR No.: 2025-10-30

Quotation No.: 2025-10-25

Date: November 4, 2025

ABC: **Php 212,750.00**

Please quote your lowest price on the item/s listed subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **10:00am of November 11, 2025**.


BEBERLY C. LENGWA
 Bids and Awards Committee Chairman

REQUIREMENTS:

- 1. Mayor's / Business permit
- 2. PhilGeps registration number or certificate
- 3. Income/Business Tax Return
- 4. Omnibus Sworn Statement

Note:

- Submit RFQ together with the requirements.
- Entries must be typewritten or legibly written.
- Indicate brand and model of item offered.
- Delivery period within 7 Calendar Days.
- Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	300	pc	2 in 1 PVC quick ceiling panel, 250mm x 2900mm, white		
2	50	pc	Double metal furring, 0.6mm x 19 mm x 50 mm x 5m		
3	20	pc	Carrying channel, metal, 12mm x 38mm x 0.5mm x 5m		
4	10	pc	PVC ceiling connector, J-clip		
5	75	pc	GI square steel metal tube, 1.5mm x 2" x 2" x 6m		
6	3	set	Sliding Window, aluminum with hamba and screen, 46" x 7'		
7	20	pc	Molding cornice, wood, 1" x 2" x 10ft		
8	2	pc	Paint brush, 2"		
9	1	pc	Wood paint, choco brown, 1 galloon		
			**Inclusive of delivery fee		
			**All items should be delivered at Pinsao Elementary School		
			TOTAL		

Purpose: Procurement of supplies and materials for the clean-up and minor repair of classrooms affected by typhoons

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Additional Notes:

- 1. Supplier shall deliver the item to the school within the delivery period.
- 2. Supplier can attach picture or indicate brand of the offered item.
- 3. Bidders may submit their quotations through our email at pinsaoelementary@gmail.com.

Canvassed by:

Signature over Printed Name

TIN

Date/ Telephone No.

Alma G. Hull