



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**REQUEST FOR QUOTATION**

Standard Form No.:SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:SGOD/N. Tibangay
Address:	PR No.:2025-11-298
Telephone No.:	Quotation No.: 2025-11-291
e-Mail:	Date: November 12, 2025
Delivery Period:	ABC: 110,000.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than November 17, 2025 29am

**Failure to submit this on or before the due date aforstated will be a ground for disqualification.**



Digitally signed by Carmel Meris  
 Date: 2025.11.12 11:16:28 +08'00'

**CARMEL F. MERIS**

OIC-Assistant Schools Division Superintendent  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above
5. PLEASE write the UNIT PRICE and TOTAL PRICE

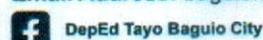
**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Cost	Unit Price	Total Price
1	110	Pax	Venue: With clear sound system,1 LCD and projector,3 wireless microphones, can accommodate 110 participants, 10participants per round table, pax can freely move/roam around the hall for the activities. Distance from floor to ceiling (4.5-5 meters); clean CR with tissue,	1,000.00		



**Address:** 82 Military Cutoff Rd, Baguio, Benguet, 2600  
**Telephone No.:** (074) 665-1231  
**Email Address:** baguio.city@deped.gov.ph



DepEd Tayo Baguio City



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		handsoap, and water 2 available personnel to assist the participants  AM Snacks and PM Snacks (healthy house specialties)  Lunch: 1 rice, 1 soup, 1 meat, 1 fish, 1 vegetable, dessert (no pork)  Dinner: 1 rice, 1 soup, 1 meat, 1 fish, 1 vegetable, dessert (no pork)  *With overflowing coffee and fresh milk, tea/lemon grass, drinking hot and cold water  *Guided buffet			
		*Note: Food tasting shall be conducted during the post qualification			
				<b>TOTAL</b>	
Purpose: Procurement of meals and snacks for the capability building of SDO personnel and year end review on December 12, 2025					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Tin

\_\_\_\_\_  
Date/Telephone No.

Canvassed by: