



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier:	Requesting Unit: OSDS/N. Ebanio
Address:	PR No.: 2025-11-291
Telephone No.:	Quotation No.: 2025-11-286
e-Mail:	Date: November 12, 2025
Delivery Period:	ABC: 120,000.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than November 17, 2025 29am

Failure to submit this on or before the due date aforstated will be a ground for disqualification.



Digitally signed by Carmel F. Meris
Date: 2025.11.12 11:15:56 +08'00'

CARMEL F. MERIS

OIC-Assistant Schools Division Superintendent
Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above
5. PLEASE write the UNIT PRICE and TOTAL PRICE

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Cost	Unit Price	Total Price
1	300	Pax	Meal and Snack AM snack - Chicken Sandwich (2 slices whole wheat bread, shredded chicken, lettuce, tomatoes, mayo, etc. - Waldorf Salad (fresh and crisp apple, celery, carrots, raisin, nuts, sauce) Note: Individually packed snacks in compostable, food-safe paper boxes	400.00		



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		<p>will be served to participants at their assigned tables.</p> <p>Lunch Beef with mushroom, Chicken Cordon Blue, Tofu-Pork Sisig, Buttered Veggies, soup, steamed rice, in season Fruit Cutlets for dessert</p> <p>Additional Specification: 1. Includes: flowing drinking water, brewed coffee, and house-blend iced tea. 2. Assisted/controlled buffet setup with two serving stations and adequate catering staff. 3. No plastic or disposable utensils. 4. Lunch will be served to officials/guests (10 pax) at their table 5. Payment terms: one month after completion of post procurement documents (subject to change)</p>			
					TOTAL
Purpose: Procurement of meals and snacks for the 2025 Loyalty and service awards program on December 15, 2025					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by: