



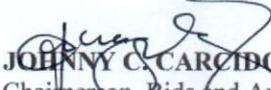
Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Baguio City
LOAKAN ELEMENTARY SCHOOL
District III

REQUEST FOR QUOTATION

Company/Supplier/Store: _____
Address: _____
Telephone No.: _____
E-mail: _____
TIN: _____

PR No.: **2025-11-033**
Quotation No.: **2025-11-033**
Date: **November 25, 2025**
ABC: **Php 121,500.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** signed by your representative not later than **November 28, 2025**


JOHNNY C. CARCIDO JR.
Chairperson, Bids and Awards
Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within **5** Calendar Days.
- ✓ Price validity shall be for a period of **30** Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	60	bottle	Epson Ink 003, Black		
2	50	bottle	Epson Ink 003, Cyan		
3	50	bottle	Epson Ink 003, Yellow		
4	50	bottle	Epson Ink 003, Magenta		
5	100	ream	Multi-purpose Paper, 70 gsm, A4		
6	100	ream	Multi-purpose Paper, 70 gsm, Long		
7	5	pc	Wire Floor Scrub, long handle, steel brush		
8	50	pc	Alcohol, at least 70% ethyl alcohol, 500 ml, pump bottle, known and trusted brand		
9	50	pack	Powder Detergent soap, 1 kilo		
10	50	bottle	Bleach, 1 liter		
11	10	Bottle	Dishwashing liquid, concentrated, 1 liter		
			-NOTHING FOLLOWS -		
			TOTAL		

Purpose: For the procurement of office and other supplies and materials for the 4th quarter of FY 2025

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above

Signature over Printed Name

TIN



School: Loakan Elementary School
School Address: Loakan Proper, Baguio City
School e-mail address & contact no.: loakanes@gmail.com /09682759639