



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**REQUEST FOR QUOTATION**

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit: OSDS/N. Ebanio
Address:	PR No.: 2025-11-311
Telephone No.:	Quotation No.: 2025-11-299
e-Mail:	Date: November 20, 2025
Delivery Period:	ABC: 138,000.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than November 24, 2025 29am

**Failure to submit this on or before the due date aforstated will be a ground for disqualification.**

  
**CARMEL J. MERIS**

OIC-Assistant Schools Division Superintendent  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above
5. PLEASE write the UNIT PRICE and TOTAL PRICE

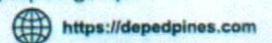
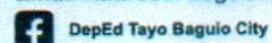
**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Cost	Unit Price	Total Price
1	115	Pax	December 1, 2025 AM Snack: Choice of Native Delicacies, Baked Goods & Pastries, Sandwiches, Seasonal fresh fruit portions, Vegetable Salad, Pasta with Beverage Lunch: Soup, Steamed rice, Dessert Main viands: Pork/Beef, Chicken/Fish and Vegetable	600.00		



**Address:** 82 Military Cutoff Rd, Baguio, Benguet, 2600  
**Telephone No.:** (074) 665-1231  
**Email Address:** baguio.city@deped.gov.ph





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			PM Snack: Choice of Native Delicacies, Baked Goods & Pastries, Sandwiches, Seasonal fresh fruit portions, Vegetable Salad, Pasta with Beverage Inclusions: Venue with conference hall, Soundsystem and LED Wall/ Projector			
2	115	Pax	December 2,2025 AM Snack: Choice of Native Delicacies, Baked Goods & Pastries, Sandwiches, Seasonal fresh fruit portions, Vegetable Salad, Pasta with Beverage Lunch: Soup, Steamed rice, Dessert Main viands: Pork/Beef, Chicken/Fish and Vegetable PM Snack: Choice of Native Delicacies, Baked Goods & Pastries, Sandwiches, Seasonal fresh fruit portions, Vegetable Salad, Pasta with Beverage Inclusions:Venue with conference hall, soundsystem and LED Wall/Projector	600.00		
					<b>TOTAL</b>	
Purpose: Procurement of venue, meals and snacks for the special Division management committee meeting with school heads on December 1 to 2, 2025						

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

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\_\_\_\_\_  
Date/Telephone No.

Canvassed by: