



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**REQUEST FOR QUOTATION**

Standard Form No.:SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:SGOD/N. Tibangay
Address:	PR No.:2025-11-278
Telephone No.:	Quotation No.: 2025-11-272
e-Mail:	Date: November 19, 2025
Delivery Period:	ABC: 600,000.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than November 24, 2025 29am

**Failure to submit this on or before the due date aforesated will be a ground for disqualification.**

  
**CARMEL F. MERIS**

OIC-Assistant Schools Division Superintendent  
 Chairperson, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above
5. PLEASE write the UNIT PRICE and TOTAL PRICE

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price(as to direct cost)	Total Price
<b>A. DIRECT COST</b>					
B.5(1)	1.00	each	Project Billboard/Sign board		
B.7(1)	1.00	lumpsum	Occupational Safety and Health Program		



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B.9(1)	1.00	lumpsum	Mobilization/Demobilization		
801(1)	1.00	lumpsum	Removal of Structures & Obstructions (Existing Ceiling and walls for Exhaust fan duct & Floor drain along ground floor male toilet)		
1008(1)d	0.72	Sq.m.	Aluminum Glass windows (fixed type)		
1018(2)	1.00	Sq.m.	Unglazed tiles (Toilet repair including P-Trap and floor drain)		
1032(1)a	89.00	Sq.m.	Painting works (Masonry/Concrete)		
1032(1)c	240.00	Sq.m.	Painting works (Steel)		
1003(2)e	1.00	lumpsum	Wall (3D Acrylic DepEd Division Office Logo)		
1047(3)	480.28	Kgs.	Metal Structure Accessories (Flat Sheet with flat bar for fence)		
1200(14)	1.00	lumpsum	Ventilation System		
1103(1)	1.00	lumpsum	Lighting Fixtures and Lamps		
Contractor's Profit (CP)					
Overhead, Contingencies, Miscellaneous, and etc. (OCM)					
<b>B. TOTAL INDIRECT COST (CP+OCM)</b>					
<b>C. 5% VAT (5% OF A+B)</b>					
<b>TOTAL (A+B+C)</b>					
Procurement of construction services for the project "Minor Repair/Rehabilitation of Dep-Ed's Schools Division Office of Baguio City Including its Site Development"					
**Please attach Detailed estimate, Pricelist summary, Cash flow by quarter and bid form **					



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After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

\_\_\_\_\_  
TIN

\_\_\_\_\_  
Date/Telephone No.

Canvassed by: