



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
DONTOGAN ELEMENTARY SCHOOL

REQUEST FOR QUOTATION

Supplier: _____
 Address: _____
 Telephone No.: _____
 E-Mail: _____
 TIN: _____

Requesting Unit: Dontogan Elementary School
 PR No.: 2025-11-0016
 Quotation No.: 2025-11-0016
 Date: November 12, 2025
 ABC: Php 184,500.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **November 17, 2025 @ 9:00AM.**

LEEANN C. NEAD
 Chairperson, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within 7 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	3	piece	Multi-purpose folding ladder, 3ft x 4ft		
2	3	piece	Multi-purpose folding ladder, 4ft x 4ft		
3	1	set	Power drill, 1630 hp		
4	1	set	Power drill, cordless		
5	1	set	Power grinder		
6	1	set	Power grinder, cordless		
7	4	pair	Grass cutter, manual		
8	2	set	Grass cutter/trimmer machine, 4-stroke		
9	1	unit	Welding machine inverter		
10	1	piece	Welding mask/helmet		
11	5	piece	Shovel, round point, with handle		
12	5	piece	Sickle, small, with handle		
13	2	piece	Sledge hammer, with handle		
14	4	piece	Hammer, with handle		
15	2	piece	Hand saw		
16	2	piece	Iron saw		
17	15	piece	Safety eye glass		
18	40	pair	Working gloves		
19	2	pair	Safety apron for grass cutter		
20	2	pair	Safety gloves for welding		
21	3	piece	Measuring tape, 7.5m		
22	2	piece	Axe, with handle		
23	2	piece	Pick mattock, with handle		
24	2	piece	Hoe, with handle		
25	2	piece	Crow bar, with flat & pointed edge		
26	2	piece	Crow bar, with nail puller		



Address: Purok 2, Km. 6, Sto. Tomas Rd., Brgy. Dontogan, Baguio City
Telephone Number: (074) 422-5095
E-mail Address: dontoganes@gmail.com / 136384@deped.gov.ph
 DepEd Tayo Dontogan ES



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27	1	set	Pressure washer		
28	2	piece	Pliers, long nose		
29	3	piece	Pliers, flat nose		
30	2	set	Philip and Flat screwdriver		
31	1	piece	Electric tester		
32	4	piece	Bolo		
				TOTAL	

Purpose: Procurement of semi-expendable items and other supplies and materials for Clean Up and Clearing Operations (CUCO) and Minor Repairs (Batch 5)

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

TIN

Tel. No. / Date

Canvassed by: