



Republic of the Philippines
Department of Education

Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:CID/J. Sannad
Address:	PR No.:2025-11-278
Telephone No.:	Quotation No.: 2025-11-272
e-Mail:	Date: November 6, 2025
Delivery Period:	ABC: 492,688.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than 12 NOV 2025 @ 9:00 AM

Failure to submit this on or before the due date aforesaid will be a ground for disqualification.

CARMEL F. MERIS

OIC-Assistant Schools Division Superintendent
Chairperson, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above
5. PLEASE write the UNIT PRICE and TOTAL PRICE

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Cost	Unit Price	Total Price
1	53	unit	PRINTER WITH INK (1 SET) Print, scan, copy Compact integrated tank design High yield ink bottles Spill- free, error free refilling Borderless printing up to 4R	9,300.00		



Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600

Telephone No.: (074) 665-1231

Email Address: baguio.city@deped.gov.ph

DepEd Tayo Baguio City

<https://depedpines.com>



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			Expected yield of up to 4,500 pages for black and white and 7,500 for color Can print borderless photos up to 4R size With integrated ink tanks and designated nozzles to ensure spill-free refilling With ultra high capacity ink Original ink bottle (black, cyan, magenta, yellow)			
					TOTAL	
Purpose: Procurement of Semi-Expendable Equipment (printer) for the Division Roll-out on the ARAL Program on November 19-20, 2025						

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

TIN

Date/Telephone No.

Canvassed by: