Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Baguio City
**CAMP 7 ELEMENTARY SCHOOL**
Lower West Camp 7, Baguio City

# REQUEST FOR QUOTATION

Standard Form No. SF-GOCD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

| | | | |
|---|---|---|---|
| Supplier: | | Requesting Unit: | CAMP 7 ELEMENTARY SCHOOL |
| Address: | | PR No.: | 2025-11-061 |
| Telephone no.: | | Quotation No.: | 2025-11-061 |
| E-mail: | | Date: | November 7, 2025 |
| Date received by supplier: | | Approved Budget of Contract (ABC): | ₱54,300.00 |

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative **not later than November 10, 2025.**

**EMELY L. CALUZA**
School BAC Chairman

**REQUIREMENTS:**
1. Mayor's Permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

**Note:**
a. Submit RFQ together with the requirements.
b. All entries must be typewritten or legibly written.
c. Indicate brand and model of item offered.
d. Delivery period within _____ Calendar Days.

| QTY | UNIT | ITEM DESCRIPTION | UNIT PRICE | TOTAL PRICE |
|---|---|---|---|---|
| 350 | piece | WHITEBOARD, ordinary, 8x12" | | |
| 10 | piece | FILE BOX ORGANIZER, legal size with lid/cover | | |
| | | *** nothing follows *** | | |
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| | | | | |
| | | | | |
| | | TOTAL | | |

Purpose: Office supplies to be used by learners and teachers

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

_____
Signature over Printed Name

_____
Tin Number

_____
Date/Telephone No.

Canvassed by: