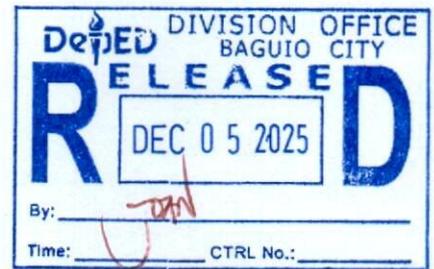




Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



December 5, 2025

Division Memorandum

No.: 805-2025

**PRESENTATION AND ORIENTATION ON THE ADMINISTRATION OF THE
 COMPUTER-BASED NATIONAL CAREER ASSESSMENT EXAMINATION (CB-NCAE)
 TO PRIVATE SCHOOLS**

To: Assistant Schools Division Superintendent
 Curriculum Implementation Division Chief
 School Governance and Operations Division Chief
 Public School District Supervisors
 Education Program Supervisors
 Private Secondary School Heads
 All other concerned

1. The Department of Education - Bureau of Education Assessment through the Curriculum Implementation Division administers the Computer-Based National Career Assessment Examination (CB-NCAE) to Grade 10 Learners in **Private Secondary Schools** from **December 9-12, 2025**.
2. In relation hereto, please be advised on the following activities:
 - a. Presentation of previous National Assessment results and orientation of Private Secondary School Heads and ICT Coordinators –December 9, 2025, at the Division Office 3rd floor conference room.
 - b. School logistics preparation and monitoring of DTC and DITO – December 9 – 10, 2025.
 - c. Administration of Computer-Based National Career Assessment Examination to Private Schools – December 11 – 12, 2025.
 - d. Submission of Post Test reports – December 12-15, 2025.
3. The series of activities aim to:
 - a. Disseminate the results of previous national assessments.
 - b. Ensure successful implementation of the CB-NCAE;
 - c. Equip field testing personnel with the necessary skills and knowledge for the standardized administration of the assessment.
4. All the following identified participants are required to attend.

Participants	Number
1. SDS	1
2. ASDS	1
3. CID Chief	1
4. Private Secondary School Heads (Offering Grade 10)	46
5. Private school ICT, 1 per school	46
6. Division TWG	
Division Testing Coordinator	1



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Participants	Number
Support Staffs	4
Total	100

5. School ICT Coordinator participants are required to bring laptops and extension cords.
6. School heads are requested to bring the following school data to the orientation.
 - a. Total number of available and functional computer units or laptops in the school to be used in the assessments.
 - b. Internet Service Speed in the computer laboratory/ies.
7. For queries and clarifications, please contact Juliet C. Sannad, Chief-EPS, Curriculum Implementation Division through the office phone number: 619-3491.
8. Dissemination of this memorandum is desired.


SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent