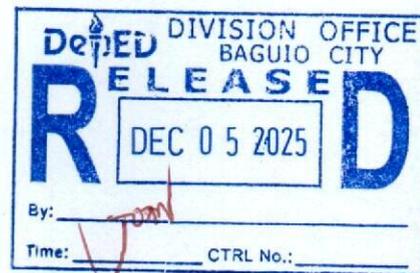




Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**



December 5, 2025

**Division Memorandum**

No.: 806-2025

**SUBMISSION OF ENROLLMENT LIST OF SELECTED SCHOOLS FOR THE GRACE-PASS ASSESSMENT**

To: Assistant Schools Division Superintendent  
 Curriculum Implementation Division Chief  
 School Governance and Operations Division Chief  
 Public School District Supervisors  
 Education Program Supervisors  
 Public Elementary and Secondary School Heads  
 All other concerned

1. The Department of Education-Cordillera Administration Region will administer GRACE-PASS assessment to selected schools in the region. Schedule to be disseminated through a separate memorandum.
2. Participants from this division are the following schools:

Elementary Schools	Secondary Schools	Integrated Schools
Aguinaldo ES	Baguio City HS	Adiwang IS
Alfonso Tabora ES	Baguio City National Science HS	Lucban IS
Bakakeng ES	Dominican Mirador NHS	Lucban IS (Special Science Class)
Brookspoint ES	Guisad Valley National High School	
Camp 7 ES	Happy Hallow NHS	
Crystal Cave IS	Hillside NHS	
Dona Aurora H. Bueno ES	Lindawan NHS	
Dontogan ES	Pines City NHS,	
Happy Hallow ES	Pinsao NHS	
Jose Pl Laurel ES	Santo Tomas NHS	
Manuel A. Roxas ES		
Pinsao ES		
Rizal ES-Main		
San Carlos Heights ES		



Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600

Telephone No.: (074) 665-1231

Email Address: baguio.city@deped.gov.ph

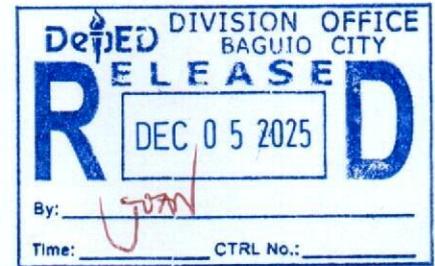
DepEd Tayo Baguio City

<https://depedpines.com>

3:56 PM



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**



3. The regional office is requesting the submission of the list for enrollment of the above-named schools. Accomplish on or before December 10, 2025.
4. Instructions for submitting the enrollment list.
  - a. Download the master list template from the link below. Do not fill in the template online.  
<https://tinyurl.com/RO-GRACE-PASS-Masterlist>
  - b. Upload the accomplished master list to the link:  
<https://tinyurl.com/Upload-Masterlist-Here>
5. For queries and clarifications, please contact Juliet C. Sannad, Chief-EPS, Curriculum Implementation Division through the office phone number: 619-3491.
6. Dissemination of this memorandum to all concerned is desired.

**SORAYA T. FACULO PhD, CESO V**  
Schools Division Superintendent *js*