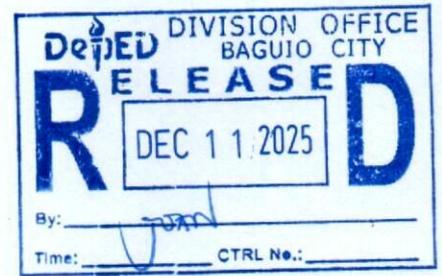




Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY



December 9, 2025

**DIVISION MEMORANDUM**

No. **818-2025**

**PARTICIPANTS IN THE DEVELOPMENT, FINALIZATION, EVALUATION AND PUBLICATION OF LEARNING ACTIVITY SHEETS (LAS) IN ALL LEARNING AREAS & OTHER LRS IN THE LR ONE STOP SHOP**

To: Assistant Schools Division Superintendent  
CID Chief Education Supervisor  
Education Program Supervisors  
Public Schools District Supervisors  
Public School Heads  
All Others Concerned

1. Pursuant to DM 732. 2025, on the *Development and Finalization of Learning Activity Sheets (LAS) All Learning Area -Evaluation and Publication of LAS & other LRs in the LR One Stop Shop* on **December 17-19, 2025, 8:30 AM** onwards at the **Chalet Baguio, Military Cut-off, Baguio City** the SDO-Baguio City through the Curriculum Implementation Division (CID) announces the list of participants in the said activity.

2. The list of participants is attached as Enclosure 1.

3. All confirmed participants are required to attend and actively participate in the activity. Participants are also required to bring their laptops, external drive, portable Wi-Fi and other materials needed in the activity.

4. Teachers who will be participating shall coordinate with their school heads subject to the no-disruption-of-classes policy stipulated in DepEd Order (DO) No. 9, s. 2005 titled *Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance therewith*. To ensure continuity of instruction, participating teachers are requested to prepare learning activities for their classes to be facilitated by other teachers during their absence.

5. All who render services during the conduct of the activity, which may fall on weekends or holidays, are entitled to avail of Compensatory Time-Off (CTO) for non-teachers and service credits for teachers in accordance with the Civil Service Commission (CSC) and the Department of Budget (DBM) and Management Joint Circular No. 1 s. 2015 (3.2 & 4.8) titled *Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees*.



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6. For clarifications and queries, kindly contact CES Juliet Sannad, Curriculum Implementation Division through the phone number 619-3491.
7. Immediate dissemination of this memorandum to all concerned is desired.

**SORAYA T. FACULO PhD, CESO V**  
*Schools Division Superintendent*



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**Enclosure 1.** Development and Finalization of Learning Activity Sheets (LAS) All Learning Area -Evaluation and Publication of LAS & other LRs in the LR One Stop Shop (December 17-19, 2025, venue within Chalet Baguio)

**A. Management team/TWG**

	<b>NAME</b>	<b>Position</b>	<b>Division/ Section/ School</b>
1	Soraya T. Faculo	SDS	SDO Baguio
2	Carmel F. Meris	OIC-ASDS	SDO Baguio
3	Juliet Sannad	CID chief	SDO Baguio
4	Loida C. Mangangey	EPS	SDO Baguio
5	Mary Jane Malihod	EPS	SDO Baguio
6	Nora Dalapnas	EPS	SDO Baguio
7	Marilyn Apiit	EPS	SDO Baguio
8	Marina Tabangcura	EPS	SDO Baguio
9	Lolita Manzano	EPS	SDO Baguio
10	Armi Victoria Fiangaan	EPS	SDO Baguio
11	Francisco Copsiyan	EPS	SDO Baguio
12	Virginia Alindayo	EPS	SDO Baguio
13	Sydney Shan Carino	EPS	SDO Baguio
14	Christopher David Oliva	PDO II	SDO Baguio
15	Phoebe Jane Navarrete	Librarian II Inspectorate team	SDO Baguio
16	Lily Mabalot	Librarian I Inspectorate team	SDO Baguio
17	Jane Mangahas	Librarian	SDO Baguio
18	Jeanneate Bal-iyang	TWG	SDO Baguio



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**B. Developers, Evaluators, Layout Artists**

	<b>NAME</b>	<b>Position</b>	<b>Division/ Section/ School</b>
	<b>Araling Panlipunan</b>		
1	Estelito Mendoza	Master Teacher 1	Baguio City High
2	Darwin G. Cañaverál	Teacher 3	Hillside NHS
3	Isabel S. Dagasen	Teacher 3	BCCVES
4	Annabelle L. Matat-en	Teacher 3	San Vicente ES

	<b>GMRC/VE</b>		
1	Leticia B. Luoang	Head Teacher VI	Baguio High School
2	Alona C. Estigo	School Head	Don Mariano ES
3	Victor Fernandez	School Head	Roxas NHS
4	Lilie Addag	School Head	San Vicente ES

	<b>English</b>		
1	Dolores Comom	Head Teacher VI	BCHS
2	Geraldine Sumipit	Head Teacher VI	PCNHS
3	Jobeth Jang	Teacher	BCNSHS
4	Roselyn Ann Lapena	Master Teacher	Fort del Pilar ES

	<b>Science</b>		
1	Jennifer Sibal		
2	Rubielyn T. Garcia	Master Teacher I	Baguio/San Luis E/S
3	Hilarda P. Commiting		
4	Carolyn T. Viernes		

	<b>Filipino</b>		
1	Dean Marvin Carreon	Head Teacher	Baguio City High School
2	Jane Adolfo	Principal I	Baguio Country Club
3	Maricel Mendoza	Master Teacher II	Rizal National High School
4	Jeannette Lacana	Principal I	Magsaysay ES

	<b>Mathematics</b>		
1	Lilibeth Balutoc	Principal II	Adiwang Integrated School
2	Samuel Lachica	Head Teacher III	Apolinario Mabini E S
3	Decky Beloken	Principal I	Holy Ghost ES
4	Marlyn Lucas	Head Teacher III	Brookspoint ES



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	<b>MAPEH</b>		
1	Sarah Garcia	Teacher III	Gibraltar ES
2	Kimberly Aclophen	Master Teacher I	MQES
3	Jennifer Pinlac	Master Teacher II	BCHS
4	Joeferino Guinumtad	Head Teacher VI	PCNHS

	<b>EPP/TLE</b>		
1	WARREN NGAYAWON	HEAD TEACHER 1	RIZAL ES
2	ALTEA RAMOS	Master Teacher II	BCHS
3	ROCHELLE MANZANO	Teacher III	ROXAS ES
4	CHERRYL MADUME	Master Teacher II	SCHES

	<b>SNED</b>		
1	Zenaida L. Kunayon	Principal I	DMES
2	Marites C. Hugo	SPEd Teacher	Rizal ES
3	Bernadette Mayos	SPEd Teacher	Loacan ES

	<b>MEP</b>		
1	ALRASHID ABDULMUNAP	ALIVE TEACHER	JOSEFA CARINO ES
2	FERDAUSE GOGO	ALIVE TEACHER	CRYTAL CAVE IS
3	ABDULMALIK BEDEJIM	ALIVE TEACHER	MANUEL A. ROXAS ES
4	FARHANNAH BARAMBANGAN	ALIVE TEACHER	MABINI ES

	<b>Illustrators/Layout Artist</b>		
1	Greg Parocha	Teacher III	Mabini ES
2	Jimmy Garcia	School Head	Bakakeng ES
3	Israel Gil A. Lacay,	Teacher III	PCNHS
4	Marilyn Bugatti	HT III	BCHS