



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
 SCHOOLS DIVISION OF BAGUIO CITY
 DISTRICT II



FORT DEL PILAR ELEMENTARY SCHOOL
 Fort del Pilar, Baguio City

REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier: _____
 Address: _____
 Telephone No.: _____
 eMail: _____
 Date received by the Supplier: _____

PR No.: PR-2025-12-044
 Quotation No.: Q-2025-12-036
 Date: 12/10/2025
 ABC: ₱240,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than **December 15, 2025; 9:00 AM.**

LUCIA F. PANGKET
 BAC Chairman

REQUIREMENTS:

1. Mayor's / Business Permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

Note:

- Submit RFQ together with the requirements
- All entries must be typewritten or legibly written
- Delivery period **within 10 days upon receipt of NTP.**
- Price validity shall be for a period of **30 Calendar Days**

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1.	1	pax	SECURITY GUARD (January 2026-December 2026) ✓ 12 hours duty, 7:00 PM to 7:00 AM ✓ Monday to Sunday, including legal and special holidays ✓ Security Guard must be: a. Duly Licensed b. In complete uniform and paraphernalia * With flashlight and baton c. with at least 1 year of experience d. MUST MAINTAIN A LOGBOOK		

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
			e. MUST BE VISIBLE AT ALL TIMES		
			f. must adhere to the policies of the school		
			SECURITY AGENCY must submit a security plan for January 2026 to December 2026		
				TOTAL	
Purpose: Procurement of Security Services for Fort del Pilar Elementary School for CY 2026 (MOOE)					

After having carefully read and accepted your General Conditions, I/We quote on the items at prices noted above.

Canvassed by:

Printed Name Over Signature

Signature over Printed Name

TIN



FORT DEL PILAR ELEMENTARY SCHOOL
Fort del Pilar, Baguio City
Telephone No.: 074-442-3771
Email Address: fortdepilarelemschool@gmail.com

Date / Telephone No.