



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
 # 82 Military Cut-Off, Baguio City

REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier: _____
 Address: _____
 Telephone No.: _____
 E-Mail: _____
 Date received by the Supplier: _____

Requesting Unit: DOMINICAN-MIRADOR NATIONAL HIGH SCHOOL
 PR No.: 2025-12-001
 Quotation No.: RFQ-2025-12-001
 Date: December 19, 2025
 ABC: ₱204,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than Dec 27, 2025

CLIFFORD S. ARIDAO

Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business Permit
2. PhilGEPS registration number or certificate

3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- ° Submit RFQ together with the requirements
- ° All entries must be typewritten or legibly written
- ° Indicate brand and model of item offered
- ° Delivery period within _____ Calendar Days
- ° Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	pax	Utility Worker		
			Contract Period: January 5, 2026 to December 31, 2026		
			Working hours: 9:00 am to 6:00 pm, Monday-Friday including legal and special Holidays		
			Utility Personnel must be:		
			a. Visible at all times		
			b. Adhere to the policies of the school		
			c. Preferable with experience in janitorial or utility services		
			Agency must submit the Following:		
			a. Proof of remittance (SSS,PHIC, and Pag-ibig)		
			NOTHING FOLLOWS		
				TOTAL ₱	
<i>Purpose: Procurement of other supplies and materials for TLE class</i>					

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above.

Signature over Printed Name

TIN

Date/Telephone Number

Canvassed by:

RHONE ALBERT MARRERO

Canvasser