



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Division of Baguio City
District 10



PACDAY QUINIO ELEMENTARY SCHOOL
Km. 4, Asin Road, Baguio City

REQUEST FOR QUOTATION

Standard Form: SF-GOOF-60

Revised on: May 24, 2004

Standard Form Title: Request for Quotation

Supplier:

Requesting Unit: Pacday Quinio ES

Address:

PR No.:2025-12-002

Telephone: No.:

Quotation No.: 2025-12-002

Email:

Date: December 19, 2025

Date Received by the Supplier:

ABC: **216,000.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than December 23, 2025.

ARTHUR U. MANGILI

Chairperson, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's/Business Permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with requirements.
- ✓ All entries must be type written or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days
- ✓ Price validity shall be for a period of 30 Calendar Days

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	PAX	NIGHT GUARD <ul style="list-style-type: none">• Duty hours: 10 PM to 6AM• Mondays to Sundays• 12 Month contract from January 1, 2026 to December 31, 2026		

			REQUIREMENTS <ul style="list-style-type: none"> • Winning security agency must furnish the school a monthly copy of government contribution/remittance (SSS, Philhealth, PAG-IBIG) • Security agency must submit security plan • Must have updated security license • Must maintain a logbook 		
Interested security agency may feel free to submit their quotation on or before the said deadline of submission at Pacday Quinio Elementary School and look for the Admin. Officer for queries.					
					TOTAL
Purpose: for the procurement of Security Services for CY 2026.					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature Over Printed Name

TIN No.

Date/Telephone No.