Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Baguio City
PINSAO NATIONAL HIGH SCHOOL

REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier:
Address:
Telephone No.:
E-mail Address:
Date received by the Supplier:

Requesting Unit: **PINSAO NATIONAL HIGH SCHOOL**
PR No.: 2025-12-001
Quotation No.: 2025-12-001
Date: December 19, 2025
ABC: **Php 240,000.00**

Please quote your lowest price on the item/s listed subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **December 26, 2025 at 10:00am.**

LILIA G. MAYAPIT
PINSAO NHS Bids and Awards Committee Chairman

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGeps registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- Submit RFQ together with the requirements.
- Entries must be typewritten or legibly written.
- Indicate brand and model of item offered.
- Delivery period within _____ Calendar Days.
- Price validity shall be for a period of 30 Calendar Days.

Item No.	*Qty.*	*Unit*	*Item Description*	*Unit Price*	*Total Price*
1	1	pax	Janitorial Services		
				TOTAL	
Purpose: psychological assessessment for students with special needs					

After having carefully read and accepted your General Conditions, I/We qoute you on the item at prices noted above.

Signature over Printed Name

TIN

Date/ Telephone No.

Canvassed by: