



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
 SCHOOLS DIVISION OF BAGUIO CITY
 LINDAWAN NATIONAL HIGH SCHOOL
 LUCNAB, BAGUIO CITY



REQUEST FOR QUOTATION

Company/Supplier/Store: _____
 Address: _____
 Telephone No.: _____
 e-Mail: _____
 TIN: _____

PR No.: **2025-12-055**
 Quotation No.: **57**
 Date: Dec. 19, 2025
 ABC: **₱264,000.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **December 26, 2025**.

DARIELLE A. APILAS
 Master Teacher I

Chairperson, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of _____ Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1.	1	pax	SECURITY GUARD		
			Contract Period: January 1, 2026- December 31, 2026		
			Schedule of Duty: Mondays to Sundays, 6:00 PM to 6:00 AM		
			Security Guard must:		
			a. Duly Licensed with registred service firearms		
			b. Wear proper uniform with complete defense tools (flashlight, baton, etc.)		
			c. Have at least 2 years of experience		
			d. Maintain Logbook		
			e. Be visible at all times		
			f. Adhere to the policies of the school		
			Note: <i>In addition, the Agency/Service provider must submit the following:</i>		
			1. Monthly Proof of remittances such as SSS, PHIC and PAG-IBIG		
			2. Security plan form January 1 to December 31, 2026		
			NOTHING FOLLOWS		
				TOTAL	

PURPOSE:

Procurement of Security Services for Lindawan NHS for CY 2026

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

 TIN

Canvassed by:

GEMMA PAL-OG
 Canvasser