



**Republic of the Philippines**  
**Department of Education**  
 Cordillera Administrative Region  
 SCHOOLS DIVISION OF BAGUIO CITY  
 QUEZON HILL NATIONAL HIGH SCHOOL  
 LAMUG ST., MIDDLE QUEZON HILL, BAGUIO CITY

**REQUEST FOR QUOTATION**

Company/Supplier/Store: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone No.: \_\_\_\_\_  
 e-Mail: \_\_\_\_\_  
 TIN: \_\_\_\_\_

PR No.: **2025-12-043**  
 Quotation No.: **2025-12-043**  
 Date: December 19, 2025  
 ABC: **Php 430, 000.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **December 23 2025 @9:00 A.M.**

**FRAMYR B. YMANA**

Chairperson, Bids and Awards Committee

**REQUIREMENTS:**

5. Mayor's / Business permit
6. PhilGEPS registration number or certificate
7. Omnibus Sworn Statement (for ABC above 50K)
8. Income/Business Tax Return (for ABC above 500K)

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within 10 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	2	pax	UTILITY PERSONNEL		
			Contract Period: January 12, 2026 to December 31, 2025		
			Schedule of Duty: Monday to Saturday Day off: every Sunday, Duty Hours: 6:00 am to 4PM / 9am to 6pm Including legal and special holiday		
			Utility worker must:		
			a. Have at least 2 years' experience		
			b. For male: knows basic carpentry skills		
			c. Adhere to the policies of Quezon Hill National High School		
			NOTE: ** Agency must submit proof of monthly remittances (i.e., payment to SSS, Philhealth, Pag-ibig, etc) ** The bidding agency must submit a Utility plan for the period of January 12, 2026 to December 31, 2026		

**PURPOSE:** Procurement of Janitorial Services for Quezon Hill National High School

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Tin

Canvassed by:



**Address:** Lamug St., Middle Quezon Hill, Baguio City  
**Email address:** [quezonhillnhs@gmail.com](mailto:quezonhillnhs@gmail.com); [305287@deped.gov.ph](mailto:305287@deped.gov.ph)  
**Telephone Number:** (074) 619-6723