



Department of Education
Cordillera Administrative Region
Schools Division of Baguio City
BONIFACIO ELEMENTARY SCHOOL



REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

GAA

Supplier: _____
Address: _____
Telephone No.: _____
e-Mail: _____
Date received by the Supplier: _____

Requesting Unit: **BONIFACIO ELEMENTARY SCHOOL**
PR No.: **2025-11-0032**
Quotation No.: **2025-10-0032**
Date: November 27, 2025
ABC: 504,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than December 5, 2025 at 9am

REAGAN A. DECORAN
School BAC Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement (for ABC above 50,000.00)

Note:

- Submit RFQ together with the requirements.
- All entries must be typewritten or legibly written.
- Indicate brand and model of item offered.
- Delivery period within Calendar Days.
- Price validity shall be for a period of Calendar Days.

Item No.	Quantity	Unit	Item Description	Unit Price	Total Price
1	2	pax	Security Guards: Alternate Shift Contract Period: January 1, 2026 to December 31, 2026 Schedule of Duty: Mondays to Sundays including legal and special holidays Duty Hours: 7:00AM to 7:00PM; 7:00PM to 7:00 Am Security Guards must: a. be duly licensed b. wear proper uniform with complete defense tools (flashlight and baton) c. have at least 2 years experience d. maintain a logbook e. be visible at all times f. adhere to policies of the school g. preferably male Note: 1. Security Agency must submit monthly proof of remittances / payment to SSS, Philhealth and PAG-IBIG of Security Guards Security Agency must submit a security plan from January 1 to December 31, 2026 "Nothing follows"		
				TOTAL	
Purpose: Procurement of Security Services for Bonifacio Elementary School for CY 2026					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Canvassed by: _____

Signature over Printed Name _____

TIN _____