



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF BAGUIO CITY
 MABINI ELEMENTARY SCHOOL

REQUEST FOR QUOTATION

Supplier:	_____	Requesting Unit:	MABINI ELEMENTARY SCHOOL
Address:	_____	PR No.:	PR No.: 2025-12-068
Tel. #:	_____	Quotation No.:	2025-12-068
e-Mail:	_____	Date:	December 9, 2025
Date Received by the Supplier:	_____	ABC:	₱264,000.00

Please quote your lowest price on the item/s listed, subject to the general conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than December 15, 2025 2:00pm


YOLANDA P. BESTOTON-CHAN
 Bids and Awards Committee Vice-chairperson

Requirements:

- Mayor's / Business permit
- PhilGEPS registration number or certificate
- Income Business Tax Return (for ABC above 500,000.00)
- Omnibus Sworn Statement (for ABC above 50,000.00)

Note:

- Submit RFQ together with the requirements
- All entries must be typewritten or legibly written
- Delivery period within _____ Calendar days
- Price validity shall be period of 30 days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	PAX	SECURITY GUARD Contract period January 1, 2026 to December 31, 2026 Schedule of duty: Mondays to Sundays including Holidays Duty Hours: 12hrs duty from 7:00pm to 7:00am <i>Security guard must be:</i> 1. duly licensed 2. provided with complete uniform including flashlight and baton 3. have atleast 2 years experience 4. maintain a logbook 5. adhere to school policies of the school 6. visible at all times <i>In addition, the agency/ service provider must submit the following:</i> 1. Proof of remittance/ of the personnels' SSS, PHIC and Pag-IBIG 2. submit security plan from January 1 to December 31, 2026		
TOTAL:					

Purpose: Procurement of Security services for Mabini ES for CY 2026

After having read and accepted your general conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

 TIN #

canvassed by: _____



MABINI ELEMENTARY SCHOOL
 Leonard Wood Rd., Salud Mitra, Baguio City
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 E-mail: 136403@deped.gov.ph