

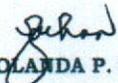


Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF BAGUIO CITY
 MABINI ELEMENTARY SCHOOL

REQUEST FOR QUOTATION

Supplier:	_____	Requesting Unit:	MABINI ELEMENTARY SCHOOL
Address:	_____	PR No.:	PR No.: 2025-12-067
Tel. #:	_____	Quotation No.:	2025-12-067
e-Mail:	_____	Date:	December 9, 2025
Date Received by the Supplier:	_____	ABC:	₱384,000.00

Please quote your lowest price on the item/s listed, subject to the general conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than December 15, 2025 2:00pm


YOLANDA P. BESTOTON-CHAN
 Bids and Awards Committee Vice-chairperson

Requirements:

- Mayor's / Business permit
- PhilGEPS registration number or certificate
- Income Business Tax Return (for ABC above 500,000.00)
- Omnibus Sworn Statement (for ABC above 50,000.00)

Note:

- Submit RFQ together with the requirements
- All entries must be typewritten or legibly written
- Delivery period within _____ Calendar days
- Price validity shall be period of 30 days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	2	PAX	<p>UTILITY PERSONNEL</p> <p>Contract period January 1, 2026 to December 31, 2026 Schedule of duty: Mondays to Fridays including Holidays Duty Hours: 7:00am to 4:00am and 8:00am to 5:00pm</p> <p>Utility Personnel must:</p> <ol style="list-style-type: none"> 1. have atleast 2 years experience 2. maintain a logbook 3. adhere to school policies of the school 4. be visible at all times 5. for male utility, must possess basic carpentry skills <p>In addition, the agency/ service provider must submit the following:</p> <ol style="list-style-type: none"> 1. Proof of remittance/ of the personnels' SSS, PHIC and Pag-IBIG 2. submit utility plan from January to December 31, 2026 		
TOTAL:					
Purpose: for the Janitorial services of Mabini ES for CY 2026					

After having read and accepted your general conditions, I/We quote you on the item at prices noted above.

canvassed by: _____

 Signature over Printed Name

 TIN #



MABINI ELEMENTARY SCHOOL
 Leonard Wood Rd., Salud Mitra, Baguio City
 Landline: 074-424-6236
 E-mail: 136403@deped.gov.ph