



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
QUEZON HILL NATIONAL HIGH SCHOOL
LAMUG ST., MIDDLE QUEZON HILL, BAGUIO CITY

REQUEST FOR QUOTATION

Company/Supplier/Store: _____
 Address: _____
 Telephone No.: _____
 e-Mail: _____
 TIN: _____

PR No.: **2025-12-043**
 Quotation No.: **2025-12-043**
 Date: December 23, 2025
 ABC: **Php 280, 000.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **December 29, 2025 @9:00 A.M.**


FRAMYR B. YMANA
 Chairperson, Bids and Awards Committee

REQUIREMENTS: 1. Mayor's / Business permit 2. PhilGEPS registration number or certificate 3. Omnibus Sworn Statement (for ABC above 50K) 4. Income/Business Tax Return (for ABC above 500K)	Note: ✓ Submit RFQ together with the requirements. ✓ All entries must be typewritten or legibly written. ✓ Delivery period within <u>10</u> Calendar Days. ✓ Price validity shall be for a period of <u>30</u> Calendar Days.
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Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	1	pax	Security Guard (Night Shift)		
			Contract Period: January 16, 2026 to December 31, 2025		
			Schedule of Duty: Monday to Friday, Sunday Day off: every Saturday, Duty Hours: 6PM to 6AM Including legal and special holiday		
			Security Guard must:		
			a. Be duly licensed		
			b. Be in complete uniform while on duty, with complete defense tools		
			c. Be with at least 1 year of experience		
			d. Maintain a logbook		
			e. Adhere to the policies of Quezon Hill National High School		
			NOTE: ** Security agency must submit proof of monthly remittances (i.e., payment to SSS, Philhealth, Pag-ibig, etc) ** The bidding security agency must submit a security plan for the period of January 16, 2026 to December 31, 2026 Must have updated security licensed		

PURPOSE: Procurement of Security Services for Quezon Hill National High School

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

Tin

Canvassed by:



Address: Lamug St., Middle Quezon Hill, Baguio City
Email address: quezonhillnhs@gmail.com; 305287@deped.gov.ph
Telephone Number: (074) 619-6723