



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:OSDS/N. Ebanio
Address:	PR No.:2025-12-346
Telephone No.:	Quotation No.: 2025-12-331
e-Mail:	Date: December 19, 2025
Delivery Period:	ABC: 123,000.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than December 26, 2025 292M

Failure to submit this on or before the due date aforstated will be a ground for disqualification.

Purpose: Procurement of snacks for the oath taking ceremony of employees promoted through reclassification on January 2026

CARMEL F. MERIS

OIC-Assistant Schools Division Superintendent
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above
5. PLEASE write the UNIT PRICE and TOTAL PRICE

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Cost	Unit Price	Total Price
1	1,230	Pax	Meal and Snack AM snack	100.00		



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			- Chicken Sandwich (2 slices whole wheat bread, shredded chicken, lettuce, mayo, etc. (Individually packed in compostable, food-safe paper boxes) Inclusive of: 1. Waldorf Salad for 10pax-management and guests (fresh and crisp apple, celery, carrots, raisin, nuts, sauce) 2. Flowing brewed coffee and house-blend iced tea. Note: Payment terms: one month after completion of post procurement documents. (subject to change)			
					TOTAL	

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin

Date/Telephone No.

Canvassed by: