



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
 Division of Baguio City
LUCBAN INTEGRATED SCHOOL
 Magsaysay Avenue, Baguio City

REQUEST FOR QUOTATION – SERVICE PROVIDER

Standard Form No.: SF-GOOD-60

Revised on: May 24, 2004

Standard Form Title: Request for Quotation (RFQ)

Supplier:

Address:

Telephone No.:

E-Mail:

Date received by the Supplier:

Requesting Unit: **LIS**

PR No.: **2025-12-024**

Quotation No.: **2025-12-032**

Date: **December 18, 2025**

ABC: **PhP 648,000.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than December 22, 2025 9am

JOHN B. PARAYAO

Bids and Awards Committee Chairperson

| REQUIREMENTS: | NOTE: |
|--|--|
| 1. Mayor's / Business permit | ✓ Submit RFQ together with the requirements. |
| 2. PhilGEPS registration number or certificate | ✓ All entries must be typewritten or legibly written. |
| 3. Income/Business Tax Return (for ABC above 500k) | ✓ Indicate brand and model of item offered. |
| 4. Omnibus Sworn Statement (for ABC above 50k) | ✓ Delivery period within _____. |
| | ✓ Price validity shall be for a period of 30 Calendar Days . |
| | ✓ To be delivered at Lucban Integrated School, Purok 4, Magsaysay Ave., Baguio City |

| Item No. | Qty | Unit | Item Description | Unit Price | Total Price |
|----------|-----|------|---|------------|-------------|
| 1 | 3 | PAX | UTILITY PERSONNEL | | |
| | | | *DUTY HOURS: 7:30AM - 4:30AM | | |
| | | | *Contract Date: January 1, 2026 - December 31, 2026 | | |
| | | | *Monday to Friday, including legal and special holidays | | |

REQUIREMENTS:

Utility personnel must be:

- a. Must be visible at all times
- b. must adhere to the policies of the school
- c. possess basic gardening and carpentry skills

AGENCY must submit the following:

- a. Utility plan for January 2026 to December 2026
- b. proof of remittance (SSS, PHIC, and Pag-IBIG)

Interested Janitorial/Utility Agency may feel free to submit their Quotation on or before the said deadline of submission at Lucban Integrated School and look for the Administrative Officer for queries.

nothing follows

| | | | | | |
|--|--|--|--------------|--|--|
| | | | Total | | |
|--|--|--|--------------|--|--|

Purpose: for the procurement of Utility Services for CY 2026

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin

Date/Telephone No.

Canvassed by: Sherly Dawaten



Address: Magsaysay Avenue, Baguio City

Email Address: 136394lucban@gmail.com

Telephone No.: 661 – 0114

FB Page: Deped Tayo Lucban Integrated School