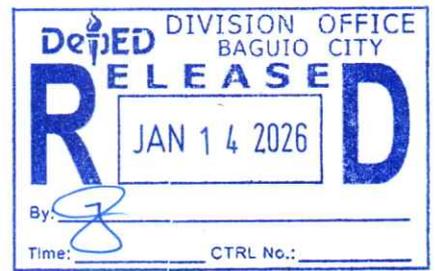




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



January 13, 2026

DIVISION MEMORANDUM

No. 024-2026

**SHIFTING TO PROGRAM IMPLEMENTATION REVIEW AND
PLAN ADJUSTMENT (PIRPA)**

To : Assistant Schools Division Superintendent
Chief Education Supervisors
Section/Unit Heads
Education Program Supervisors
Public Schools District Supervisors
Others Concerned

1. Pursuant to DepEd Order No. 29, s. 2022, entitled “Adoption of the Basic Education Monitoring and Evaluation Framework (BEMEF)”, which provides guidance and direction to all governance levels in the conduct of Monitoring and Evaluation (M&E) activities, this Office shall implement the **Program Implementation Review and Plan Adjustment (PIRPA)**. PIRPA shall serve as the official reporting mechanism of the Division in reporting output accomplishments, efficiency and budget utilization.
2. Consequently, the existing Monitoring, Evaluation and Adjustment (MEA) currently implemented by the Schools Division Office for monitoring and evaluating Programs, Projects, and Activities (PPAs) shall be transitioned to Program Implementation Review and Plan Adjustment (PIRPA). The shift from MEA to PIRPA is essential for focusing on results-oriented evaluation, data quality, and financial integration approaches.
3. The conduct of PIRPA aims to achieve the following objectives:
 - a. Align internal structures with the BEMEF framework, fostering a cohesive approach to performance management and evaluation;
 - b. Establish standardized data requirements that focus on access, equity, quality, and resilience/governance, ensuring uniformity across all educational metrics;
 - c. Provide a structural approach to assess physical outputs, financial performance, and intermediate outcomes effectively;
 - d. Integrate budget analysis with project management and provide an overall assessment of Programs, Projects, and Activities (PPAs); and
 - e. Emphasize the interactive nature of planning, implementation, monitoring, evaluation, and adjustment, fostering an environment focused on sustained progress and effective outcomes.
4. Schools are directed to shift to Program Implementation Review and Plan Adjustment (PIRPA) as well.

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5. For guidance of the Schools Division Office and Schools, this PIRPA flow shall be implemented:

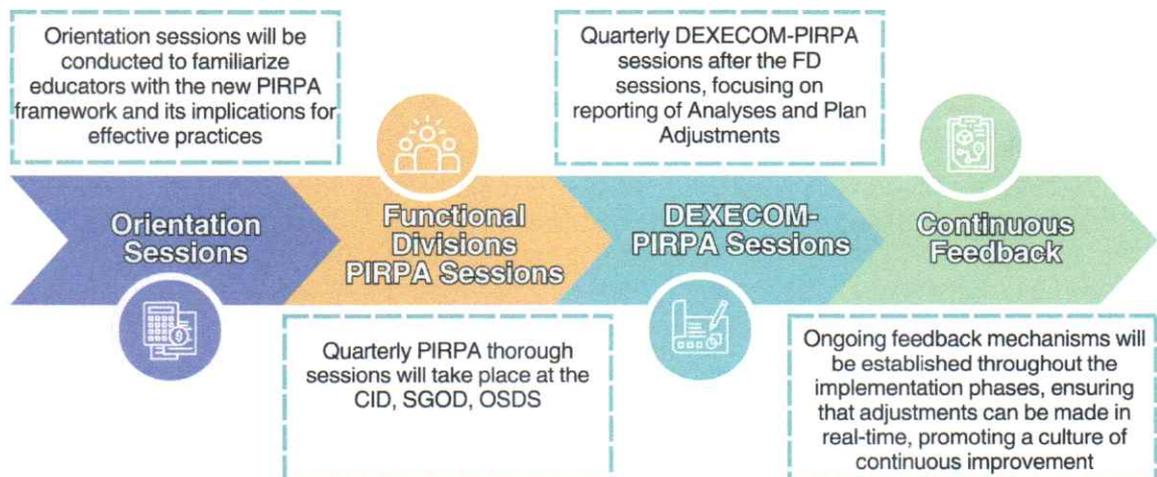
- a. **Data Validation** – ensure data accuracy before sessions.
- b. **Results Presentation** – crucial for monitoring and evaluating outcomes. It provides a structured approach to assess physical outputs, financial performance, and intermediate outcomes effectively.

Activity / Intervention	Planned Output / Target	Actual Output / Status	Variance / Gap	Remarks / Next Steps

- c. **Root Cause Analysis** – heart of PIRPA implementation, essential for identifying underlying issues impacting performance. This analytical approach enables targeted interventions and promotes continuous improvement in educational outcomes. Integrate budget analysis with project management. This approach ensures a comprehensive understanding of resource allocation and impact on outcomes.
- d. **Subsequent Adjustments** – through the Technical Assistance Plan, performance gaps will be addressed, continuous improvement will be ensured, and educators will be supported in effectively implementing PIRPA practice across the Division and Schools.
- e. **Communication and Feedback** – updates will be disseminated through the PIRPA dashboard. This is to ensure that findings and updates are effectively shared, fostering collaboration and transparency.

6. To ensure effective implementation, this structure is foreseen to commence this year:

IMPLEMENTATION STRUCTURE





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7. The School Management, Monitoring, and Evaluation (SMME – SGOD) shall play a crucial role in the conduct of the PIRPA at the Schools and SDO. Its primary functions include, but are not limited to the following:
- a. **Coordination** – ensure that schools and SDO functional divisions conduct this quarterly PIRPA.
 - b. **Facilitation of Data Collection and Analysis** – involves qualitative and quantitative assessment to understand current PAPs standing across schools and SDO functional divisions.
 - c. **Monitoring Progress** – using BEMEF tools, ensure PAPs are implemented, resources are efficiently utilized, and planned adjustments are initiated.
 - d. **Reporting** – compiles findings from evaluation and analysis into reports that shall guide the DEXECOM in decision-making and strategic planning.
 - e. **Capacity Building** – engages itself and other school and SDO personnel in enhancing their skills in effective management, monitoring, and evaluation practices.
8. The schedule of the quarterly conduct of Division Program Implementation Review and Plan Adjustment (PIRPA) are as follows:

DATE	QUARTER
April 6, 2026, Monday	1 ST Quarter
July 6, 2026, Monday	2 nd Quarter
October 5, 2026, Monday	3 rd Quarter
December 7, 2026, Monday	4 th Quarter

9. Consequently, all SDO Functional Divisions shall conduct their PIRPA prior to the Division schedule.
10. Schedules may be subjected to change due to unforeseen circumstances. In such cases, subsequent memoranda will be issued accordingly.
11. Immediate dissemination of and strict compliance with this Memorandum are hereby directed.


SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent