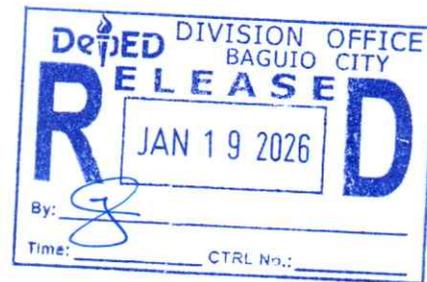




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF BAGUIO CITY



15 January 2026

DIVISION MEMORANDUM

No. **034-2026**

REASSIGNMENT/ASSIGNMENT/DESIGNATION OF PUBLIC SCHOOL HEADS

To: Chief Education Program Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public School Heads
Teaching and Non-Teaching Personnel
All Others Concerned

1. In the exigency of the service and due to the appointments of School Principal I, as well as the absence of school principals to head certain schools in the Division, this Office hereby announces the reassignment, assignment, and designation of the following school heads effective January 19, 2026:

NAME	POSITION/ Designation	SCHOOL ASSIGNMENT	
		FROM	TO
AGNES P. LOMAS-E	SP I	Happy Hollow ES	Dontogan ES
JACQUELINE L. FIANZA	SP II	Dontogan ES	San Carlos Heights ES
JANE MARIE M. NGOLAB	SP I	Mil-an NHS	Pinsao NHS
CHRISTOPHER D. BASING-AT	Assistant School Head - Designate	Pinsao NHS	Lucban IS
JOEFERINO M. GUINUMTAD	SP I	Pines NHS	Mil-an NHS
JANET B. PASCUA	SP I	Happy Hollow NHS	Joaquin Smith NHS
ARLITO C. PECAY	SP I	Aguinaldo ES	Sto. Tomas ES
SAMUEL D. LACHICA	SP I	Apolinario Mabini ES	Quirino Hill ES
DWIGHT B. MILAN	School Head - Designate	Lucban Integrated School	Happy Hollow NHS
MYLINE S. ESTEBAN	School Head Designate	Doña Aurora ES	Happy Hollow ES

2. All of the above-mentioned school heads are enjoined to submit their clearances (School, Division, and City) to the Division HRMO on or before January 19, 2026, and are likewise requested to proceed to the Personnel Unit office to claim their Reassignment/Assignment/Designation Orders from the Division HRMO, Ms. Ma. Louella C. Moncada.

3. The Public Schools District Supervisors are requested to assist in the smooth transition and orderly turnover of responsibilities to the incoming school heads by the previous school heads.

4. Teachers and non-teaching personnel are hereby requested to give their utmost cooperation to the incoming school heads.

5. For information, guidance and strict compliance.

SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent