



Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**



January 20, 2026

**DIVISION MEMORANDUM**

No. 048-2026

**2026 PANAGBENGA SCHOOL-BASED COMPETITION**

To: All Publics Schools District Supervisors  
 Private and Public-School Heads  
 Panagbenga Coordinators  
 All others concerned

1. In line with the celebration of the 30th Panagbenga Flower Festival in the City of Baguio with the *Theme: "Blooming Without End"*, and with sub-theme on every category, please be informed of the following school-based activities:

- A. FEBRUARY 1, 2026 . . . . .Panagbenga Grand Opening Day
- B. FEBRUARY 7, 2026
  - 1. UPCYCLED DISH GARDEN COMPETITION  
 For High School Students at Rose Garden, Burnham Park, Baguio City
  - 2. FRESH FLORAL FIESTA-Sub-theme: "Little Hands, Lasting Blooms" Competition (For Elementary Pupils) On-Site Bouquet Preparation at Rose Garden, Burnham Park, Baguio City
- C. FEBRUARY 24-25, 2026 (Final Judging)

SCHOOL - BASED LAND SCAPING COMPETITION  
 Competition Theme: "Living Classrooms: Gardens that Teach"

1. Elementary - Small Category	50-70 sq ft	One entry per school; select only one (1) contest class.
2. Elementary - Big Category	80-100 sq ft	One entry per school; select only one (1) contest class.
3. Secondary - Small Category	50-70 sq ft	One entry per school; select only one (1) contest class.
4. Secondary - Big Category	80-100 sq ft	One entry per school; select only one (1) contest class.

2. Please see attached contest mechanics and guidelines, entry form and general Panagbenga activities for your guidance.

Enclosure 1: Panagbenga General Schedule  
 Enclosure 2: Upcycled Dish Garden Competition Guidelines





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**SCHOOLS DIVISION OF BAGUIO CITY**

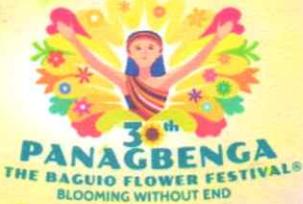
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Enclosure 3: Fresh Floral Fiesta Competition Guidelines

Enclosure 4: School -Based Landscaping Competition Guidelines

3. For further queries, please contact Juliet C. Sannad, EdD, Chief CID through 619-3491.
4. Immediate dissemination of this memorandum is desired.

**SORAYA T. FACULO PhD, CESO V**  
Schools Division Superintendent 





## Calendar of Events

	JAN	12	<b>Festival Launch</b> <i>FESTIVAL PREVIEW: Stakeholders and Media Reception</i>
JAN	30	to	JAN 31
			<b>Flower Tee Golf Tournament</b>
	FEB	1	<b>Panagbenga Grand Opening Day Parade</b>
FEB	1	to	MAR 8
			<b>Panagbenga Market Encounter</b>
FEB	1	to	MAR 8
			<b>PANAGBENGASCAPES</b> <i>Landscape Exhibition and Design Challenge</i>
	FEB	6	<b>Cup of Joe: Stardust Philippine Tour 2026</b> <i>A Partner-Led Event by CNCA and Waltrix Productions</i>
	FEB	7	<b>Floral Fiesta: Bouquet Competition</b> <i>(School-Based Competition)</i> <b>Dish Garden Competition</b> <i>(School-Based Competition)</i>
	FEB	14	<b>Handog ng Panagbenga sa Pamilya Baguio</b> <b>Colours in Bloom</b> <i>Panagbenga Open Painting Competition and Exhibition</i> <i>11<sup>th</sup> Annual Panagbenga Kite Flying Challenge</i>
	FEB	15	<b>Rhythm of the Highlands</b> <i>A Showcase of Culture and Dance</i>
	FEB	16	<b>Baguio Spring Festival Parade</b>
FEB	19	to	FEB 22
			<b>PMA Alumni Homecoming Weekend</b>
FEB	28	to	MAR 1
			<b>Panagbenga Partners and Exhibitors in Bloom</b>
	FEB	28	<b>Panagbenga Grand Street Dance Parade</b>
	MAR	1	<b>Panagbenga Grand Floral Float Parade</b>
MAR	2	to	MAR 8
			<b>Session Road in Bloom</b>
	MAR	7	<b>Kapamilya Caravan</b> <i>A Partner-Led Event by ABS-CBN</i>
	MAR	8	<b>Little Miss Panagbenga</b> <i>A Partner-Led Event by MB Sky Productions</i>
	MAR	8	<b>Awarding and Closing Ceremonies</b> <i>CADENCE IN BLOOM: The PMA Silent Drill Exhibition</i>
	MAR	8	<b>Flowers in the Sky</b> <i>The Panagbenga Grand Fireworks Display</i>

For more information, please email [BFFFA.secretariat@panagbengaflowerfestival.com](mailto:BFFFA.secretariat@panagbengaflowerfestival.com)  
 2F BCVB Building, Jose Abad Santos Drive, Burnham Park, Baguio City 2600 | Telefax: (074) 442-4315  
[www.panagbengaflowerfestival.com](http://www.panagbengaflowerfestival.com)



**PANAGBENGA 2026**  
**School-Based Landscaping Competition Guidelines**  
**Competition Theme: "Living Classrooms: Gardens that Teach"**

**1. Purpose**

The School-Based Landscaping Competition operationalizes the Panagbenga 2026 festival theme "Blooming Without End" through school gardens that function as outdoor classrooms - safe, maintained, curriculum-linked landscapes that demonstrate sustainability, circularity, and community stewardship beyond judging day.

**2. Governance, Roles, and Decision Rights**

<b>Entity</b>	<b>Primary responsibilities</b>	<b>Decision rights</b>
Baguio Flower Festival Foundation, Inc. (BFFF)	Policy owner: appoints judges; confirms final results for proclamation; issues clarifications through the Secretariat; enforces reserved rights.	May merge categories; confirm disqualification; confirm administrative corrections.
Panagbenga Secretariat (Secretariat)	Implements contest operations: registration administration, site validation, category confirmation, judging logistics, documentation, tabulation, and reporting.	May recommend deductions/disqualification for compliance; may correct administrative errors, subject to BFFF confirmation.
DepEd - Schools Division Office, Baguio City (DepEd Baguio SDO)	Eligibility gatekeeper: receives/validates school participation in accordance with DepEd protocols, and endorses the eligible list to the Secretariat.	Endorsement determines eligibility status for participation.

Administrative corrections: Judges' scoring on merit remains final. The Secretariat and BFFF may correct administrative errors (eligibility, category misclassification, arithmetic/tabulation errors, compliance findings) without reopening merit judgments.

**3. Eligibility**

- Open to public and private elementary and secondary schools in Baguio City, endorsed by DepEd Baguio SDO.
- One (1) entry per school (one designated garden site only).
- Entry must be located within the school campus and accessible for judging and controlled public viewing.

**4. Categories**

<b>Contest class</b>	<b>Required garden size (ground footprint)</b>	<b>Entry rule</b>



Elementary - Small Category	50-70 sq ft	One entry per school; select only one (1) contest class.
Elementary - Big Category	80-100 sq ft	One entry per school; select only one (1) contest class.
Secondary - Small Category	50-70 sq ft	One entry per school; select only one (1) contest class.
Secondary - Big Category	80-100 sq ft	One entry per school; select only one (1) contest class.

### 5. Category Merging

BFFFI, through the Secretariat, may merge a category/class only if it has fewer than eight (8) confirmed eligible entries, based on the DepEd Baguio SDO endorsed list and Secretariat confirmation.

### 6. Contest Timeline

Phase	Stage	Core output
1	Registration and eligibility endorsement	DepEd Baguio SDO receives/validates participation and endorses the eligible list.
2	Site validation and category confirmation	Secretariat validates site location, safety baseline, and size category.
3	Preliminary Judging	Assesses readiness, learning design intent, sub-theme compliance, and safe execution baseline.
4	Public Viewing Period	Entries are available for viewing under school-controlled access during the festival window advised by the Secretariat.
5	Final Judging (TBA)	Assesses maintenance, classroom usability, sustainability performance, and overall outcomes.
6	Proclamation/Awards	BFFF confirms results for proclamation and awards.

### 7. Site and Size Requirements

Only one (1) designated garden site per school shall be evaluated.

Category type	Size requirement (ground footprint)	Measurement and computation rules
Small Category	50-70 sq ft	Measured by the outer edge of the garden boundary; internal paths within the boundary are included.
Big Category	80-100 sq ft	Vertical elements do not increase area beyond ground footprint; irregular shapes measured by practical segmentation.

### 8. Theme and Sub-Theme Compliance Requirements

Entries must express "Living Classrooms: Gardens that Teach" as a safe, maintained school landscape that functions as an outdoor learning space and sustainability model, demonstrating continuity of learning and stewardship consistent with the Festival Theme "Blooming Without End".

Mandatory feature	Minimum requirement
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Learning Feature	Labeled plants and at least one (1) learning board/interpretive signage aligned to lessons.
Instructional Zone Feature	At least one (1) defined teaching zone (e.g., demonstration bed, mini-amphitheater corner, observation station, experiment plot) designed for group instruction.
Cycle Feature	Composting bin, vermicompost, seed-saving, or propagation corner used as a teaching component.
Circular Feature	At least three (3) functional components made from reused/upcycled materials (e.g., planters, edging, trellis, signage frame, tool rack).
Biodiversity Feature	At least five (5) pollinator-friendly and/or native/climate-appropriate species.
Continuity Plan	One-page plan covering maintenance rotation and classroom use beyond judging.

Non-compliance with any mandatory feature materially affects scoring and may trigger disqualification if safety-related or intentionally misrepresented.

#### 9. Public Viewing and Campus Safety Controls

Control area	Requirement
Controlled access	Designated viewing hours and entry point; supervision and crowd control measures.
Boundaries	Barriers/ropes where needed; visitor rules: no picking, no stepping inside plots, no littering, no vandalism.
Safeguarding	DepEd child protection and campus security protocols apply at all times.

#### 10. Materials, Safety, and Environmental Standards

Standard	Requirement
Safety minimums	No sharp protrusions, unstable structures, trip hazards, or exposed wiring/hoses. All structures must be stable against wind and crowd proximity.
Circular economy practices	Prioritize durable, reusable, repairable, and recyclable materials; avoid single-use decor and non-recyclable laminates; maintain waste segregation during build and viewing.
Planting standards	Encourage native/climate-appropriate plants; avoid invasive species; control runoff, erosion, and drainage impacts within the campus.

Prohibited materials include: broken glass, sharp scrap metal, medical waste; chemical containers with possible residue; toxic paints/adhesives not intended for outdoor/community use; unknown chemically treated lumber/pallets; and any material that poses injury, contamination, or sanitation risk.

#### 11. Documentation and Submission Requirements

Item	Requirement	Notes
Photo documentation	Before/during/after photos with timestamps.	Minimum set: 3 before (wide/mid/close), 5 during, 5 after/completed.
File standards	JPG/PNG; clear resolution.	Naming: SchoolName_Category_Phase_Date.
Privacy and child	Comply with DepEd child protection	Avoid identifiable minors where

protection	and applicable data privacy requirements.	consent is not documented under school protocols.
Usage rights	School grants BFFF a non-exclusive, royalty-free license for official documentation/publicity/archival use.	Credit where practicable.

## 12. Judging Process and Scoring Methodology

Criterion	Weight	Scope
A. Design and Creativity	20%	Strengths of the Living Classrooms concept, functional layout for instruction, and aesthetic quality.
B. Sustainability and Environmental Impact	20%	Cycle feature performance, biodiversity support, and circular practices with demonstrable stewardship.
C. Educational Value	20%	Curriculum integration, quality of interpretive materials, and usability of the instructional zone for actual teaching.
D. Agricultural Productivity	15%	Variety/health of edible plants and contribution to food literacy where applicable.
E. Community Engagement	15%	Breadth of participation and evidence of shared stewardship.
F. Maintenance and Continuity Plan	10%	Feasibility of the continuity plan and accountability for upkeep and classroom use post-judging.

Rating	Anchored descriptor
5	Excellent: fully meets intent with strong evidence/outcomes.
4	Very Good: meets intent with minor gaps.
3	Good: acceptable with several gaps.
2	Needs Improvement: weak execution, limited evidence.
1	Poor: does not meet intent.

Order	Tie-break basis
1	Sustainability and Environmental Impact
2	Educational Value
3	Maintenance and Continuity Plan
4	Design and Creativity

## 13. Deductions, Disqualification, and Integrity Controls

Ground	Examples
Safety and prohibited materials	Safety hazards, use of prohibited materials, and unstable structures.
Misrepresentation	Area/category misstatement; falsified timestamps; non-authentic documentation.
Submission failure	Failure to provide required submissions (photos, continuity plan) after prescribed deadlines.
Conduct and integrity	Conduct compromising safety, peace, and order, or contest

	integrity in connection with the activity.
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**14. Finality of Results**

Judges' scoring on merit is final. Secretariat/BFFF may apply administrative corrections where necessary (eligibility/category/arithmetic/compliance) without reopening merit judgments.

**15. Reserved Rights**

BFFF reserves the right to issue supplemental bulletins through the Secretariat to clarify implementation details consistent with these guidelines.

**Annex A - Registration Form**  
**"BLOOMING WITHOUT END" - School-Based Landscaping Competition**  
*Sub-Theme: "Living Classrooms: Gardens that Teach"*

Registration Form No.	<hr/>	Date Submitted (DepEd Baguio SDO)	<hr/>
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**A. School Information**

Name of School	<hr/>		
School Address	<hr/>		
District Name	<hr/>		
School Head / Principal	<hr/>		
Project Lead / Contact Person	<hr/>		
Contact No.	<hr/>	Email	<hr/>

**B. Contest Class (check one)**

Level	Option 1	Option 2
Elementary	<input type="checkbox"/> Small (50-70 sq ft)	<input type="checkbox"/> Big (80-100 sq ft)
Secondary	<input type="checkbox"/> Small (50-70 sq ft)	<input type="checkbox"/> Big (80-100 sq ft)

**C. Entry Site Information**

Field	Entry
Exact Location within Campus	<hr/>
Estimated Area (sq ft)	<hr/>
Proposed Viewing Hours (school-controlled)	<hr/>
Entry Access Point / Visitor Instructions	<hr/>

**D. Mandatory Feature Compliance (check all)**

Requirement	Minimum
<input type="checkbox"/> Learning Feature	labels + learning board
<input type="checkbox"/> Instructional Zone Feature	defined teaching zone
<input type="checkbox"/> Cycle Feature	compost/vermi/seed-saving/propagation as teaching component
<input type="checkbox"/> Circular Feature	3 functional upcycled components
<input type="checkbox"/> Biodiversity Feature	at least 5 pollinator-friendly/native/climate-appropriate species
<input type="checkbox"/> Continuity Plan	1 page

### E. Required Attachments

Attachment	Notes
<input type="checkbox"/> Site sketch/layout	
<input type="checkbox"/> Before/During/After photos with timestamps (as available upon submission)	
<input type="checkbox"/> Continuity Plan (1 page)	

### F. Declarations

The school confirms accuracy of information, compliance with safety/material standards, controlled viewing under DepEd child protection protocols, and grants BFFF the photo usage license stated in the guidelines subject to applicable privacy rules.

Prepared by (Project Lead)	_____	Date	_____
Approved by (School Head/Principal)	_____	Date	_____

### G. Receiving (DepEd Baguio SDO / Secretariat)

Received by (Name/Office)	_____		
Signature	_____	Date/Time	_____
Endorsed Eligible by DepEd Baguio SDO	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Category Validated by Secretariat	<input type="checkbox"/> Elem-Small <input type="checkbox"/> Elem-Big <input type="checkbox"/> Sec-Small <input type="checkbox"/> Sec-Big		

**Annex B - Continuity Plan (1-Page Template)**

<b>Section</b>	<b>Details / Entries</b>
1) Maintenance Rotation (8 weeks minimum post-final judging)	Team assignments (students/teachers/parents): _____ Weekly schedule and responsibilities: _____
2) Resource Continuity	Cycle feature plan (compost/vermi/propagation/seed-saving): _____ Water conservation practices: _____
3) Classroom Use (minimum 2 activities/modules)	Activity 1 (subject/grade/learning outcome): _____ Activity 2 (subject/grade/learning outcome): _____ Instructional zone use schedule (who teaches/when): _____
4) Circular Practices and Waste Controls	Segregation approach: _____ Repair/reuse plan for materials and signage: _____
5) Safety Controls During Viewing and Routine Use	Boundaries/barriers and supervision: _____

### Annex C - Score Sheet

School	_____	Category	_____
Stage	<input type="checkbox"/> Preliminary (40%) <input type="checkbox"/> Final (60%)	Date	_____

Criterion	Weight	Rating (1-5)	Weighted score	Notes
A. Design and Creativity	20%	—	—	
B. Sustainability and Environmental Impact	20%	—	—	
C. Educational Value	20%	—	—	
D. Agricultural Productivity	15%	—	—	
E. Community Engagement	15%	—	—	
F. Maintenance and Continuity Plan	10%	—	—	
<b>Stage Total (0-100)</b>			_____	
<b>Safeguard check (Final stage only)</b>			Final $\geq 60/100$ : <input type="checkbox"/> Pass <input type="checkbox"/> Fail	
<b>Judge Name/Signature</b>	_____	Date	_____	

### Prizes and Recognition

Award	Amount	Notes
First Prize	PHP 30,000.00	Highest total score
Second Prize	PHP 20,000.00	Second-highest score
Third Prize	PHP 10,000.00	Third-highest score

All participants receive Certificates of Participation.

# OFFICIAL ENTRY FORM

## A. School and Participant Information

School Name	
School Address	
School Contact Number	
Participant Full Name	Page   1
Grade Level / Year	
Participant Contact Number	
Participant Email Address	
Faculty Adviser Full Name	
Faculty Adviser Contact Number	
Faculty Adviser Email Address	

## B. Project Details

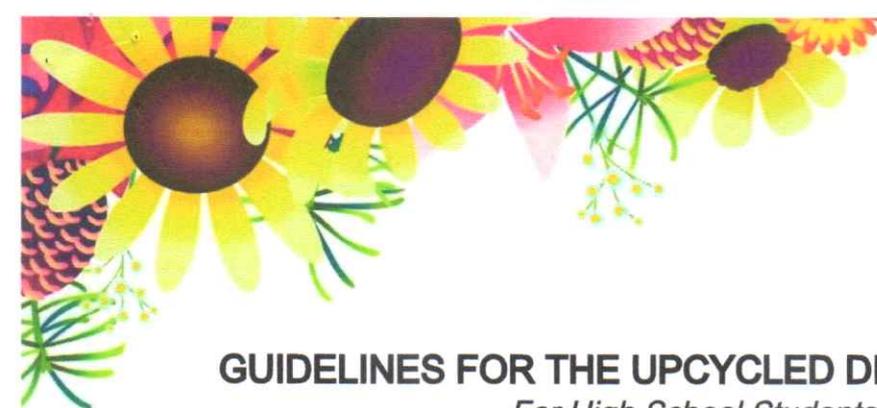
Field	Details
Proposed Dish Garden Title	
Brief Description of the Concept (Max 200 words)	
Preliminary List of Upcycled Materials to be Used (Attach sheet if necessary)	
Preliminary List of Plants (Common name; indicate native/local if applicable)	

## C. Declarations and Consents

Item	Tick / Details
Sourcing Declaration (Plants and materials are legally and responsibly sourced)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Photo/Video Release Consent (Official documentation and publicity)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Parent/Guardian Full Name (for minor participants)	
Parent/Guardian Contact Number	

By signing below, we acknowledge and agree to the competition rules and guidelines. We confirm that the information provided is accurate and that we commit to participating in a manner that upholds sustainability, creativity, fairness, and safety.

Signature	Name / Date
Participant Signature	Name: _____ Date: _____
Parent/Guardian Signature (for minor participants)	Name: _____ Date: _____
Faculty Adviser Signature	Name: _____ Date: _____



**GUIDELINES FOR THE UPCYCLED DISH GARDEN COMPETITION**  
*For High School Students in Baguio City*

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Event Date	February 7, 2026
Venue	Rose Garden, Burnham Park, Baguio City
Organizer	Baguio Flower Festival Foundation, Inc. (BFFFI) – Upcycled Gardens Initiative
Coordinating Office	Schools Division Office of Baguio City (SDO Baguio)
Secretariat Contact	<a href="mailto:secretariat@panagbengflowerfestival.com">secretariat@panagbengflowerfestival.com</a> +639619626688 Contact Mr. Jericho

**1) Purpose**

The Upcycled Dish Garden Competition challenges high school students to design and build a dish garden that integrates upcycled materials and responsibly sourced plants. These guidelines define eligibility, safety requirements, integrity controls, judging standards, and enforcement rules to ensure fairness and auditability.

**2) Definitions**

Term	Definition
Dish Garden	A contained mini-garden arrangement using live plants, soil/media, and decorative elements in a tray, bowl, basin, or container.
Upcycled Materials	Used items repurposed as container or decorative elements that are cleaned and made safe.
Native / Locally Appropriate Plants	Plants native to the Philippines/Cordillera or plants suitable to Baguio conditions that are commonly cultivated and legally sourced.
Wild Collection	Gathering plants/moss/ferns from parks, forests, protected areas, waterways, or private property without written permission; prohibited.
Pre-prepared Components	Pre-assembled arrangements or pre-built structural frames intended to shortcut the live build; regulated under Section 9.
Controlled Competition Zone	A cordoned work area limited to contestants and authorized officials to protect safety and integrity.



### 3) Governance and Decision Rights

Role	Responsibilities / Authority
Secretariat	Registration validation, slot allocation, check-in, timekeeping, output custody, post-event submissions monitoring, and rule enforcement documentation.
Technical Committee	Safety and materials inspection, workstation control, waste management supervision, and incident response support.
Event Administrator	Official start/stop signal, zone enforcement, stop-work authority, and escalation of violations to the Secretariat.
Board of Judges	Scoring and ranking based on published criteria; resolution of judging issues; decisions are final.
Child Protection Focal Person	Safeguarding protocol, lost-student response, and coordination with faculty advisers and on-site responders.

### 4) Event Parameters and Program Flow

Item	Schedule
Call Time / Arrival	8:00 AM
Check-in and Workstation Assignment	8:00 AM – 8:30 AM
Mandatory Briefing (Contestants and Faculty Advisers)	8:30 AM
Safety, Tools, and Materials Inspection	8:30 AM – 8:50 AM
Competition Proper (Build Period)	9:00 AM – 10:00 AM (1 hour)
Turnover of Outputs to Secretariat	10:00 AM – 10:10 AM
Panel Interview	10:15 AM – 10:45 AM
Judging Consolidation	11:00 AM – 12:00 NN
Public Viewing / Display	12:00 NN – 2:00 PM (or as directed)
Announcement of Winners	2:00 PM

Contingency Clause: The Secretariat may adjust schedules due to weather, safety issues, or venue constraints. Adjustments will be implemented uniformly and announced immediately.

### 5) Eligibility and Participation

Open to currently enrolled high school students from schools in Baguio City.

Category: Individual.

One (1) entry per student only.

Per-school cap: Maximum two (2) contestants per school, subject to slot availability.

Maximum slots: Ten (10) contestants total.

Faculty Adviser Requirement: Each participating school must assign at least one (1) faculty adviser on-site for the duration of the event.

## 6) Slot Allocation, Confirmation, and Waitlist

Control	Rule
Allocation Method	First-come, first-served based on complete and validated submissions.
Confirmation Window	Schools must confirm participation within 24 hours from notice; otherwise, slot may be reassigned.
Waitlist	Established once slots are full; promotion follows timestamp order of complete submissions.
Substitution	Allowed until February 3, 2026, 5:00 PM, with updated forms and consents.

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## 7) Registration and Submission Requirements

### A. Registration (Pre-Event)

- Deadline: January 30, 2026, 5:00 PM
- Submit to: [Receiving Office] / [Official Email]
- Required documents:
- Official Entry Form (complete fields and signatures).
- Design Proposal (maximum 1 page) containing: concept/intent statement; list of upcycled materials (source/origin); list of plants (common name; indicate native/local if applicable); sustainability approach.

### B. On-Site Submission (Before Build)

Design Sketch/Plan on long-sized bond paper (8.5" x 13"), submitted at check-in.

### C. Post-Event Submissions

- Deadline: February 8, 2026, 5:00 PM
- Submit via: [Official Email / Submission Portal]
- Photographic Documentation: minimum five (5) photos (front, left, right, top, and detail close-up).
- Reflection Piece: 150–200 words.
- File format and naming: PDF (reflection), JPG/PNG (photos); School\_StudentName\_DishGarden2026.

## 8) Controlled Competition Zone, Crowd Management, and Media

- The build will take place in a Controlled Competition Zone with barriers and marshal oversight. Entry is limited to contestants and authorized officials.
- Teachers/advisers and companions must remain in the designated holding area during the build.
- Official photographers/videographers may document within the zone.
- Public viewing shall occur only in the designated display area after turnover.
- Signage will indicate that documentation inside the zone is limited to official staff to protect minors and competition integrity.

## 9) Integrity, Originality, and Pre-Prepared Components

- Original Work: Entries must be the contestant's original work.
- Pre-prepared components policy - Allowed: cleaning, removing labels, basic safety finishing (sanding, capping sharp edges), and preparing individual upcycled items.
- Pre-prepared components policy - Not allowed: pre-assembled dish garden arrangements, pre-planted containers, or pre-built structural frames designed to shortcut the build.
- Contestants must sign an Originality and Compliance Declaration as part of registration.
- The Technical Committee may require removal of non-compliant components during inspection.

**10) Materials, Plant Sourcing, and Prohibited Items**

**A. Minimum Upcycled Content Standard (Mandatory)**

The primary container must be upcycled, and at least two (2) major decorative elements must be upcycled.

**B. Plant Sourcing Rules (Mandatory)**

Plants must be legally sourced and preferably nursery-grown.

Wild collection is prohibited.

Plants must be free from visible pests/disease. Entries using infested plant material may be disqualified for public safety.

**C. Prohibited Items**

Category	Prohibited
Safety	Broken glass; rusty metal; exposed sharp edges; unstable structures likely to topple.
Chemicals	Toxic paint/solvents; hazardous chemicals; pesticides/insecticides for on-site use.
Environmental	Confetti/glitter/microplastics; materials shedding persistent debris.
Tools/Consumables	Aerosol spray paints; open flame; accelerants.
Other	Live animals or animal parts.

11) Tools, Power Policy, and PPE (Safety Controls)

Item	Requirement
PPE	Gloves recommended; eye protection required when cutting/hammering/drilling; mask recommended for dusty media.
Cutting Tools	Allowed for contestant use only; safe handling required; no reckless use.
Heat Tools (e.g., hot glue)	Allowed only if low-watt, stable stand provided, cords managed, and unplugged after use.
Power Tools	Not allowed unless specifically authorized by the Technical Committee.
Power Supply	Contestants must not overload outlets; extension cords must be taped down or routed safely.
First Aid / Stop-Work	Any safety incident triggers stop-work authority. Refusal to comply is disqualification.

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12) Water, Soil/Media, Spill, and Waste Management

Water used must be minimal and controlled to prevent slips and runoff.

All entries must be leak-proof (liner or sealed base).

Spill response: contestants must stop and clean spills immediately; repeated spills due to non-compliant containers may result in penalty or disqualification.

Waste segregation (as directed on-site) must include: biodegradable, recyclables, residuals, and sharps (if any).

Unused materials and plant remnants must be taken home unless otherwise instructed by the Secretariat.

13) Dimensional and Display Standards

Standard	Requirement
Minimum Size	12 inches (30 cm) diameter/length
Maximum Size	24 inches (60 cm) diameter/length
Maximum Height	18 inches (45 cm)
Leak-Proof	Required; no soil/water runoff
Stability	Must stand securely on a standard display table
Portability	Must be safely carried by one (1) person

Inspection Timing: Compliance check occurs during 8:30–8:50 AM inspection. Non-compliant entries must be corrected before the 9:00 AM start.

#### 14) Competition Conduct, Timekeeping, and Enforcement

- Briefing attendance is mandatory.
- Hard stop at 10:00 AM: Contestants must cease all work at the stop signal.
- Stop-signal compliance rule: first violation results in penalty under Cleanliness/Conduct and/or Workmanship at judges' discretion; continued violation after directive results in disqualification.
- No coaching/assistance after start.
- No borrowing of tools/materials during build.
- Contestants must clean and clear their workstation by the time directed by the Technical Committee.
- Sanctions Ladder (Operational): Warning → Corrective instruction → Scoring penalty → Disqualification (depending on severity and repetition).

#### 15) Turnover, Custody, and No-Alteration Rule

- Completed works must be surrendered to the Secretariat immediately after the build.
- After turnover, contestants may not alter the entry.
- If watering/maintenance is allowed, it will be conducted only by the Secretariat to preserve judging integrity.
- Dish gardens may be claimed by contestants after display at the time announced by the Secretariat. Unclaimed works may be disposed of or repurposed after the published claim period.

#### 16) Panel Interview

- Conducted after turnover.
- Used to validate design intent, sustainability and sourcing, and execution choices.
- Interview responses serve as supporting evidence for scoring under Creativity, Sustainability, Materials, and Workmanship.

#### 17) Selection and Assessment Criteria (100%)

No.	Criterion	Weight	What Judges Will Look For
1	Creativity and Innovation	20%	Originality, problem-solving, distinct and coherent execution.
2	Sustainability and Upcycling Impact	15%	Meaningful upcycling, reduced waste footprint, responsible choices justified.
3	Elements of Design	20%	Color harmony/contrast, form/structure, space use, texture integration.
4	Design Principles	10%	Balance, contrast, harmony, rhythm, proportion/scale, unity/variety, emphasis.
5	Native/Locally Appropriate Plants	10%	Appropriate selection, suitability to Baguio conditions, responsible sourcing.
6	Choice and Use of Materials	10%	Upcycled materials improve aesthetics and sustainability; safe integration.
7	Workmanship and Plant Health	10%	Precision, stability, clean finishing, healthy plant presentation.
8	Cleanliness and Professional Conduct	5%	Orderliness, waste segregation, adherence to protocols.

Tie-breaker order: (1) Sustainability and Upcycling Impact; (2) Creativity and Innovation; (3) Workmanship and Plant Health.

Judges' decision is final. No appeals will be entertained.

**Scoring Guidance (Banding):**

Excellent: fully meets intent; strong evidence; no defects.

- Very Good: minor gaps; high quality overall.
- Satisfactory: meets minimum; visible weaknesses.
- Needs Improvement: partial compliance; notable weaknesses.
- Non-Compliant: fails requirement or safety/control breach.

### 18) Judge Protocol and Conflict of Interest

- Judges shall disclose any affiliation with participating schools.
- A judge with a direct conflict may be recused at the discretion of the Secretariat.
- Judges shall not provide coaching or feedback during the build period.
- Score sheets are official records under the custody of the Secretariat.

### 19) Disqualification Grounds

Ground	Trigger
Late Check-in	Not checked-in by 8:30 AM.
Coaching/Assistance	Any prompting or instruction after start, validated by officials.
Unsafe Build / Prohibited Items	Failure inspection; continued unsafe practice after directive; use of prohibited items.
Misrepresentation	Pre-assembled arrangement, pre-planted container, outside assistance, false sourcing claims.
Gross Misconduct	Acts compromising safety, peace and order, goodwill, or event integrity.
Non-Compliance with Stop-Work	Refusal to follow safety/administrator directives.

### 20) Prizes and Recognition

Award	Amount	Notes
First Prize	PHP 5,000	Highest total score.
Second Prize	PHP 3,000	Second highest score.
Third Prize	PHP 2,000	Third highest score.
Consolation Prizes	PHP 1,000 each	Quantity subject to Secretariat confirmation.

All participants receive Certificates of Participation. Selected works may be featured in media and official platforms, subject to signed consent.

### 21) Safeguarding, Emergency, and Medical Protocol

- Each school must provide an on-site faculty adviser for supervision.
- A Child Protection Focal Person will be designated by the organizers.
- Emergency response chain: contestant → faculty adviser → Child Protection Focal/Technical Committee → Secretariat.
- Contestants must provide an emergency contact via the entry form. Basic allergy/medical notes may be requested for response readiness.

### 22) Data Privacy and Consent (Minors)

- Data collected is used solely for competition administration, documentation, awarding, and official communications.
- Publication in official channels requires signed consent.
- Data requests and corrections shall be addressed to: [Official Email / Contact].
- Records shall be retained for official reporting then disposed in accordance with applicable rules.



**COMPETITION GUIDELINES  
FRESH FLORAL FIESTA  
On-Site Bouquet Preparation Competition  
(For Elementary Pupils)**

**1. INTRODUCTION**

- Fresh Floral Fiesta is a live, on-site bouquet preparation competition designed to nurture creativity, appreciation of nature, and responsible resource use among elementary pupils. Participants prepare their bouquets entirely on-site using materials and tools provided by the participant
- The competition enforces child-led execution, age-appropriate technique, and process transparency through live preparation and judging.

**2. FESTIVAL THEME AND COMPETITION SUB-THEME**

- Festival Theme: Bloom Without End  
Competition Sub-Theme: Little Hands, Lasting Blooms
- All entries must clearly reflect the idea of continuous growth, renewal, and sustainability, expressed through the creativity and perspective of children.

**3. OBJECTIVES**

- Instill early environmental awareness through practical upcycling.
- Develop creativity and artistic expression through live floral composition.
- Encourage simple planning, storytelling, and craftsmanship appropriate to the elementary level.
- Promote sustainability in alignment with the Festival's objectives.

**4. ELIGIBILITY**

- Open to all elementary pupils.
- Individual entry only.
- A parent, guardian, or teacher may supervise strictly for safety purposes.

**5. COMPETITION FORMAT (ON-SITE PREPARATION)**

- Bouquets are prepared entirely on site.
- All flowers, repurposed materials, and tools shall be brought and provided by the participant.
- No pre-assembled bouquet or component is allowed.
- All design and assembly must occur strictly within the official preparation time.



## 5.1 Official Preparation Time

- Orientation and Materials Check: 10 minutes  
*(Non-working period; no cutting, arranging, or assembly permitted)*
- Live Bouquet Preparation: 45 minutes  
*(Active working time; all bouquet design and assembly must be completed within this period)*
- Placement and Readiness: 5 minutes  
*(Hands off; bouquet positioned for judging)*
- Total Programmed Time: 60 minutes
- Any work performed outside the allotted working time, including pre-assembly or post-time adjustments, results in disqualification.

## 6. MATERIALS AND TOOLS (PARTICIPANT-PROVIDED)

### 6.1 Fresh Flowers (Mandatory)

- Fresh flowers are required.
- All flowers must be provided by the participant.
- Artificial, dried, or fabricated flowers are not allowed.

### 6.2 Sustainability Provision — Recycled / Upcycled Materials

- All non-floral components of the bouquet may be 100% recycled or upcycled.
- This includes wraps, holders, bases, ties, bindings, and decorative elements.
- This provision operationalizes the festival theme Bloom Without End by emphasizing continuous renewal through reuse.

### 6.3 Repurposed Materials Requirement

- Minimum of two (2) types of recycled or upcycled materials must be used.
- Preferred materials include paper, cardboard, fabric scraps, clean plastic containers, and clean cans with fully covered edges.

### 6.4 Allowed Tools

- Child-safe scissors
- Tape, twine, string
- Adhesives (hot glue handled by adults only)
- All tools must be brought by the participant.

### 6.5 Prohibited Items

- Sharp blades, needles, exposed wires, broken glass
- Toxic, irritating, or hazardous substances
- Open flames, flammable liquids, pressurized containers

## 7. SIZE AND PRESENTATION

- The finished bouquet must fit within 50 cm × 50 cm × 50 cm, a dimension within standard and safe range for an elementary, on-site competition.
- Bouquets must be self-supporting, stable, and safe for live display.

## 8. ASSISTANCE POLICY (FAIRNESS CONTROL)

- Permitted assistance
- Safety supervision
- Adult handling of hot glue
- Clarification of instructions without influencing design decisions
- Not permitted
- Adults designing the bouquet
- Adults assembling or finishing the bouquet
- Any form of pre-assembly prior to the competition
- Entries deemed substantially adult-executed may be penalized or disqualified.

## 9. EVENT DETAILS

- Competition Name: Fresh Floral Fiesta
- Theme: Bloom Without End: Little Hands, Lasting Blooms
- Date: February 7, 2026
- Venue: Rose Garden
- Format: Live, on-site bouquet preparation and judging

## 10. EVALUATION METHODOLOGY

### 1. Step 1 — Eligibility & Safety Check (Pass / Fail)

- Before scoring, each entry is checked for:
- On-site preparation only (no pre-assembled parts)
- Use of fresh flowers
- Participant-provided materials and tools
- No prohibited or unsafe materials
- Compliance with time rules
- Fail any item → Disqualification  
Pass → Proceed to scoring

### 2. Step 2 — Scoring Using the Rubric (100%)

- Judges observe both the live process and the finished bouquet.

### 3. Step 3 — Point Deductions (If Applicable)

- After scoring, minor rule lapses may result in point deductions (e.g., slight overtime, minor adult assistance, weak integration of recycled materials).
- Major violations → Disqualification, not deduction.

#### 4. Final Score Computation

- Final Score = Rubric Score – Deductions
- The final ranking is based on the average score of all judges.

#### 5. Tie-Break Rule

- If scores are tied:
- Higher score in Creativity & Child-Led Innovation
- If still tied, higher Adherence to Theme score
- If still tied, judges confer based on live observation

#### 6. Finality

- Judges' decisions are final and non-appealable.

#### 11. SCORING RUBRIC (100%)

Criterion	Weight	Description
Creativity and Child-Led Innovation	30%	Original idea, playful choices, clear child-made decisions
Adherence to Theme	20%	Clear expression of <i>Bloom Without End</i> through <i>Little Hands, Lasting Blooms</i>
Aesthetic Appeal and Colorfulness	20%	Balance, color harmony, joyful presentation
Technique and Age-Appropriate Simplicity	15%	Stable, safe construction appropriate to age
Use of Recycled / Upcycled Materials	15%	Meaningful and integrated reuse supporting the concept
	100%	

#### 12. AWARDS

- 1st Prize: PHP 5,000.00
- 2nd Prize: PHP 3,000.00
- 3rd Prize: PHP 2,000.00
- Consolation Prize: PHP 1,000.00
- All participants receive Certificates of Participation.

### 13. DISQUALIFICATION GROUNDS

- Failure to bring required materials or tools
- Pre-assembled bouquet or components
- Substitution of fresh flowers with artificial or fabricated materials
- Use of prohibited materials or tools
- Excessive adult intervention
- Non-compliance with time, size, or safety rules

### 14. EFFECTIVITY

These guidelines are final and govern the conduct, judging, and administration of Fresh Floral Fiesta, to be held on February 7, 2026 at the Rose Garden, under the festival theme Bloom Without End.

**OFFICIAL ENTRY FORM, DECLARATION, AND CONSENT**  
**FRESH FLORAL FIESTA**  
**On-Site Bouquet Preparation Competition (Elementary Pupils)**

**A. PARTICIPANT AND SCHOOL INFORMATION**

Item	Details
School Name	
School Address	
School Contact Number	
Participant Name	
Grade Level / Section	

**B. PARENT / GUARDIAN INFORMATION**

Item	Details
Parent / Guardian Name	
Contact Number	
Email Address	

**C. FACULTY ADVISER INFORMATION (IF APPLICABLE)**

Item	Details
Faculty Adviser Name	
Contact Number	
Email Address	

**D. COMPETITION DETAILS (FOR ACKNOWLEDGMENT)**

Item	Details
Competition Name	Fresh Floral Fiesta
Festival Theme	Bloom Without End
Competition Sub-Theme	Little Hands, Lasting Blooms
Date	February 7, 2026
Venue	Rose Garden
Format	Live, on-site bouquet preparation
Official Working Time	45 minutes (within a 60-minute programmed session)

**E. MATERIALS DECLARATION**

I/We confirm that **all materials and tools are provided by the participant**, in compliance with the official guidelines.

Materials to Be Brought (attach additional sheet if necessary)
1.
2.
3.
4.
5.

**F. DECLARATION OF CHILD-LED WORK**

By signing this form, we formally declare that:

- The bouquet shall be **conceptualized and assembled primarily by the child participant.**
- Adult assistance shall be limited strictly to safety supervision and permitted tasks only.
- No pre-assembled bouquet or component will be brought to or used during the competition.
- All materials used comply fully with the Fresh Floral Fiesta Competition Guidelines.

**G. CONSENT AND AUTHORIZATION (FOR MINORS)**

I, the undersigned parent / legal guardian, hereby:

- Grant permission for my child to participate in **Fresh Floral Fiesta.**
- Authorize photography, video recording, and documentation of my child’s participation and output for official festival documentation and non-commercial promotional use.
- Acknowledge that judging is conducted live and that all decisions of the judges are final and non-appealable.
- Certify that all information provided in this form is true and accurate.
- Accept and agree to conform to the **Fresh Floral Fiesta Competition Guidelines.**

Signatory	Signature / Printed Name	Date
Participant		
Parent / Guardian		
Faculty Adviser (if applicable)		