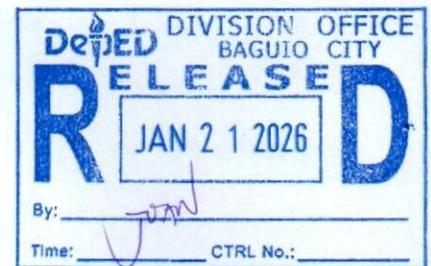




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



January 21, 2026

DIVISION MEMORANDUM

No. 053-2026

DIVISION TRAINING ON INSTRUCTIONAL SUPERVISION FOR TEACHERS

To: Chief Education Supervisors
Public Schools District Supervisors
All Elementary and Secondary School Heads
All Others Concerned

1. In line with Republic Act No. 9155, otherwise known as the *Governance of Basic Education Act of 2001*, which emphasizes teacher professionalism and continuous development, and consistent with the Department of Education's commitment to teacher professional growth particularly in alignment with the Expanded Career Progression System (DepEd Order No. 24, s. 2025) and the Philippine Professional Standards for Teachers (PPST), this Office, through the School Governance and Operations Division-Human Resource Development Section (SGOD-HRDS), in coordination with the Curriculum Implementation Division (CID) and the Curriculum and Learning Management Division (CLMD), Regional Office, will conduct the **Division Training on Instructional Supervision (DTIS)** on **January 29-31, 2026**.
2. The training aims to capacitate teachers to become effective instructional supervisors, with emphasis on curriculum implementation, pedagogical support, and the enhancement of student learning outcomes.
3. The details of the activity are provided in the attached enclosures:
Enclosure 1: Program Matrix
Enclosure 2: List of Participants
Enclosure 3: Program Management Team
4. Expenses incurred in the conduct of the activity shall be charged against HRTD funds, subject to the usual accounting and auditing rules and regulations.
5. Participants are requested to bring their own notebooks and ballpens for note-taking purposes.
6. School Heads shall provide guidance and ensure that classes are conducted without interruption through the proper implementation and management of Alternative Delivery Modes (ADM).
7. Participants shall be entitled to Service Credits and Compensatory Overtime Credits (COC) on January 31, 2026, which falls on a Saturday, in accordance with existing rules and regulations.



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

8. Teachers who are not identified in this training will be joining in the next batch of participants.
9. Immediate dissemination of and compliance with this Memorandum is hereby enjoined.


SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent 

053-2026

DIVISION TRAINING ON INSTRUCTIONAL SUPERVISION
JANUARY 29-31, 2026

Day 1 January 29	Topics	Class 1 (DO Training Hall 1)	Class 2 (DO Training Hall 2)	Class 3 (PFVR)
7:30-9:30 am	Registration Preliminaries Opening Program (plenary-FVR)	SGOD -HRDS	SGOD -HRDS	SGOD -HRDS
9:30 am - 10:00 am	Health Break			
10:00 am - 12:00 am	Session 1: Foundations of Instructional Supervision	Sydney Shan M. Cariño	Rosita Agnasi	Aster Madalla
12:00 am - 1:00 pm	Lunch Break	SGOD	SGOD	SGOD
1:00 pm - 2:45 pm	Session 2: Instructional Leadership & Teacher Quality	Nixon Elahe	Jayrerose Guevara	Brendalee Awingan
2:45 pm - 3:00 pm	Health Break			
3:00 pm - 4:30 pm	Session 3: Data Driven Instructional Supervision	MJ Malihod	Rey Gapasin	Virginia Alindayo
Day 2 January 30	Topics	Class 1 (DO Training Hall 1)	Class 2 (DO Training Hall 2)	Class 3 (PFVR)
8:00 am - 8:30 am	MOL- To be assigned			
8:30 am - 10:00 am	Session 4: Curriculum and Instruction	Juliet C. Sannad	Armi Fiangaan	Jennifer Ande
10:00 am - 10:20 am	Health Break			
10:20 am - 12:00 nn	Session 5: Classroom Observation and Feedback Mechanisms	Marilyn Api-it	Rosiebeel Marzo	Lourdes Lomas-e
12:00 nn - 01:00 pm	Lunch Break	SGOD	SGOD	SGOD
1:00 pm - 2:45 pm	Session 6: Continuous Improvement through Reflective Supervision	Rosanna Dizon	Santiago Bugtong	Jerry Ymson
2:45 pm - 3:00 pm	Health Break			
3:00 pm - 4:30 pm	Session 7: Supervising for Differentiated Instruction	Nora Dalapnas	Lolita Manzano	Marina Tabangcura
Day 3 January 31	Topics	Class 1 (DO Training Hall 1)	Class 2 (DO Training Hall 2)	Class 3 (PFVR)
8:00 am - 8:30 am	MOL- To be assigned			
8:20 am - 10:00 am	Session 8: Equity, Inclusion and Culturally Responsive Supervision	Loida Mangangey	Jojo Ambros	Nancy Dumalili
10:00 am - 10:20 am	Health Break			
10:20 am - 12:00 nn	Session 9: Professional Development and Growth	Nino M. Tibangay	Jovelyn Balantin	Asuncion Saguid
12:00 nn- 01:00 pm	Lunch Break			
1:00 pm - 3:00 pm	Emerging and Current Issues 1. AI on the Horizon: Emerging Issues and Implications 2. Socio -Emotional Learning	TBI	TBI	TBI
3:00 pm - 4:30 pm	Closing Program/ Ways Forward	PMT /HRDS	PMT/HRDS	PMT/HRDS
Facilitator/ Class Manager / M and E/IT inc-charge		M and E- Jocelyn Coldeg AM Faci- Jovelyn Balantin PM Faci- Samuel Bab- anga IT- Sonny Paday-os	M and E and AM Faci- Jocelyn Coldeg, PM Faci- Asuncion Saguid IT- Vincent Jay Luis	M and E-Jocelyn Coldeg AM & PM Faci- Samuel Bab- anga IT- Joseph Oliveros

ENCLOSURE 2: LIST OF PARTICIPANTS**DIVISION TRAINING ON INSTRUCTIONAL SUPERVISION FOR TEACHERS
JANUARY 29-31, 2026****CLASS 1:****VENUE: DIVISION OFFICE TRAINING HALL 2**

No.	Names	POSITION
1	GABOL, CLYNETON JAN M.	T-5
2	GAL AUS, MARILYN S.	T-5
3	GALLETES, EDEN A	T-5
4	GAONG, RHEA W.	T-5
5	GUZMAN, BRENDA P.	T-5
6	IGHARAS, ROSALIA A.	T-5
7	IMASA, JULIANA B.	T-5
8	INGA-AN, KAREN P.	T-5
9	INSO, JANICE V.	T-5
10	LACADEN, AERIEL JIM B.	T-5
11	LANGA, CATHERINE JOY S.	T-5
12	LANGASAN, ANNE FAITH H.	T-5
13	LAPNAWAN, NORMAN REY S.	T-5
14	MACHES, IRENE P.	T-5
15	MADRIAGA, FEBRELA B.	T-5
16	MAINIM, JASON P	T-5
17	MARAO, CHERRY E.	T-5
18	MATECYENG, SARAH MAE F.	T-5
19	MENESES, IMELDA P.	T-5
20	MIGUEL, JASMINE H	T-5
21	NARRA, MICHELLE N.	T-5
22	NAVALTA, BERNADETH S	T-5
23	NAVARRO, JESSICA A.	T-5
24	OCYO, IMELDA T.	T-5
25	PACSAYAN, JOY B.	T-5
26	PADSICO, DOMINGO C.	T-5
27	PAGADIAN, CRESELDA S.	T-5
28	PAGTUD, JOEDELYN P.	T-5
29	PALACIO, RONALD M.	T-5
30	PARANTAC, DOMILYN S.	T-5
31	PARROCHA, ALMA B	T-5
32	PARROCHA, ELAINE T.	T-5
33	PASCUA, BRYAN M	T-5
34	PINE, LAKAMBINI C.	T-5
35	POLON, JULIE GRACE M	T-5
36	RAGOS, JUNABELLE S	T-5
37	RECEL, JANET JOY	T-5
38	RIVERA, LIGAYA L.	T-5
39	SABAYAO, AGOSTA L	T-5
40	SALINGBAY, REYNALDO W.	T-5
41	SANONE, AMBER D.	T-5
42	SANTOS, CAROL JOY E.	T-5
43	SANTOS, NENA A.	T-5
44	SEGUIN, ANNA LIZA C.	T-5
45	SENO, BETSY CHEN M.	T-5
46	SIMEON, AMBROCIO JR. A	T-5
46	SOLOMON, BERNADETTE S.	T-5
48	SOMBILON, LOIDA C.	T-5
49	TABAO-IC, GEMMA T.	T-5
50	TAGUD, ESTHER A.	T-5
51	TAMI-ING DONGAS, WILLIALYN	T-5

52	TUGUINAY, COLLIN C.	T-5
53	TUMINGEB, ARLYN M.	T-5
54	YEBAN, JESSICA A.	T-5
55	YMANA, JOY R.	T-5
56	YODONG, MILDRED S.	T-5
57	ZARATE, LENNILYN N.	T-5
58	ABAGGUE, MELANIE E.	T6
59	ABARQUEZ, GLADY C.	T6
60	ABASTILLA, ANGELA O.	T6
61	ABAT, JANNETTE J.	T6
62	ABECILLA, GERLIE D.	T6
63	ABELLA, IMELDA S.	T6
64	ABELLERA, MARIZEN B.	T6
65	ABEYA, KACHIRI L.	T6
66	ABKILEN, DEBORAH P.	T6
67	ABUAN, NORVELYN Q.	T6
68	ABUAN, ROSEMARY JOYCE C.	T6
69	ABUL, JENEFER A.	T6
70	ACAB, ELVIRA M.	T6

CLASS 2**VENUE: DIVISION OFFICE TRAINING HALL 1**

NO.	NAMES	POSITION
1	ARCITA, LOLENIA B.	T-4
2	ARELLANO, MARIA TERESA G.	T-4
3	ASTUDILLO, RYAN L.	T-4
4	AWAS, ROXETTE LOUISE C.	T-4
5	BALONG, CHARLOT H.	T-4
6	BANAWOL, CARIDAD G.	T-4
7	BANDOLA, LINLYN M.	T-4
8	BANTIDING, JENNALYN D.	T-4
9	BAUTISTA, CRISMA L.	T-4
10	CAALIPUAN, LADY LEE C.	T-4
11	CALINES, AUDREY M.	T-4
12	CASIW, ELSA W.	T-4
13	DACPANO, JEREMY A.	T-4
14	DE RAMON, MERCEDES C.	T-4
15	ENGLAN, FRANKIE JR D.	T-4
16	ESPARA, MAYLYN D.	T-4
17	FAMILARAN, ANDRELINE D.	T-4
18	FEDELIS, MARK B.	T-4
19	GABRIEL, LIZA Y.	T-4
20	GALDUEN, JULIANA D.	T-4
21	GALLAMOY, MARIVIC R.	T-4
22	GALLIM, FRANCIS M.	T-4
23	GANGA, KAREN B.	T-4
24	GERAGA, ROSABELL D.	T-4
25	GINES, ELVIRA M.	T-4
26	GUERRERO, JOHN B.	T-4
27	HUGO, MARITES C.	T-4
28	IEGO, JENNIFER L	T-4
29	ILAN, ZEPORAH O.	T-4
30	INUBBAN, NELDA C.	T-4
31	ISMAEL, RACHELLE LEA D.	T-4
32	JARDINEZ, ELYZEL K.	T-4
33	LADUYO, BEVERLY M.	T-4
34	LIBAN, PERLITA F.	T-4
35	LIQUINIO, RACQUEL D	T-4
36	LUMANOG, ALDRIN P.	T-4
37	MABANAG, BLACIO D.	T-4
38	MAGANNON, MIHIKO K.	T-4
39	MALANUM, MARLET V.	T-4
40	MATA, CHARIS S.	T-4
41	MATEO, MARICEL W.	T-4
42	MAYAO, GERMALYN L.	T-4
43	MAYOS, BERNADETTE P.	T-4
44	NGAWA, ROZENDY S.	T-4
45	NORMAN, ANGIEL MAE A.	T-4
46	PAMINTUAN, RUTH DALE D.	T-4
47	PANTALEON, MYRNA B.	T-4
48	PASCADEN, PINKY B.	T-4
49	PAYOYO, MARY NINA CLAVENE C.	T-4
50	QUINIO, MINERVA R.	T-4
51	RAYOSEN, MARY B.	T-4
52	SANTIAGO, LUCELLE P.	T-4
53	SANTIG, JANET O.	T-4
54	SIMEON, NORALYN L.	T-4
55	SISON, CRISLYN ANN S.	T-4

56	SOLIMAN, MARISEL P.	T-4
57	SORIANO, EDGAR P.	T-4
58	SOWAKEN, GLECY MAE V.	T-4
59	TACADENA JR., AMPARO S	T-4
60	TADIFA, HELEN L.	T-4
61	TAQUIO, MURPHY S.	T-4
62	TAVARES, CORDELIA B.	T-4
63	TIAGO, LORNA P.	T-4
64	TICAG, MERCY M.	T-4
65	UGALDE, CHRISTY LYN T.	T-4
66	VELASCO, PH	T-4
67	VICENTE, JOANNE MARIE P.	T-4
68	WAKING, OLIVER T.	T-4
69	YANG-ED, GENESIS JOY B.	T-4
70	ABORDO, GEORGE M.	T-5
71	ABUAN, LEONIDA D.	T-5
72	ALINGKAYON, JANINE K.	T-5
73	ANGAGAN, KATHLEN KAY P.	T-5
74	ANGAGAN, PRIMO B.	T-5
75	BALANG, BABSTIL T.	T-5
76	BALANTA, ROBIN D.	T-5
77	BALUSDAN, JOYCE M.	T-5
78	BANG-OT, RIOJANE S.	T-5
79	BANGCADO, ANTHONY T.	T-5
80	BASALI, LODEE P	T-5
81	BAYAWA, KAHLEEN MAE D.	T-5
82	BENITO, GENILYN D.	T-5
83	BINAY-AN, LAURY CAMILO	T-5
84	BOLIDE, JESSA C.	T-5
85	BONA, MICHELLE D.	T-5
86	BUMAL-O, ALMA A.	T-5
87	BUYA, VILIU P.	T-5
88	CAASI, ROWENA N.	T-5
89	CABANNAG, JERRY G.	T-5
90	CABAT, GANNI S.	T-5
91	CALIAS, MELANIE M.	T-5
92	CAPULAS, JAIRA B.	T-5
93	CARTE, MITZI ANTONETTE M.	T-5
94	CASTA, LAARNIE M.	T-5
95	CHING, RHYLYZETTE A.	T-5
96	DAGASEN, BICKERT G.	T-5
97	DAJUCON, MARY ANN P	T-5
98	DELSON, LEONIE JEANNE C.	T-5
99	ESTONANTO, THALIA MARIE T.	T-5
100	FIAO-AG, SHUDIMAY C.	T-5

CLASS 3**VENUE: PFVR GYMNASIUM**

No.	NAMES	POSITION
1	ABIGON, GRACE A.	T-2
2	ABILLAO, JULIUS D.	T-2
3	BALAO-AS, JERIMAY E.	T-2
4	BARGAS, MICHAEL F.	T-2
5	CORPUZ, MELNER H.	T-2
6	DIYAWYAW, EUNICE B.	T-2
7	DUMAPIS, MELANIE D.	T-2
8	ESTEPA, IRENE A.	T-2
9	FASUYANG, BEVERLY M.	T-2
10	GUERRERO, JUNA A.	T-2
11	JACINTO, NIKKI W.	T-2
12	JARAVATA, MARIAR T.	T-2
13	JAVIER, CHRISHA MAE V.	T-2
14	MAKIE, CARYL P.	T-2
15	NAPADAO, SHERYL B.	T-2
16	OPIASA, LIBERTY B.	T-2
17	PASCUAL, MARY JOY T.	T-2
18	RICARTE, BRENT K.	T-2
19	SAO-ANG, MARY GRACE F.	T-2
20	SERRANO, CHRISTIAN C.	T-2
21	TAGLE, CHRISTINE MARIEL T.	T-2
22	ABENOJA, ANALIZA S.	T-3
23	AGBUNAG, NED KELLY A.	T-3
24	AGSAOAY, JOHANNA P.	T-3
25	ALBANIA, SHAMAY C.	T-3
26	ALBANO, JESSILYN G.	T-3
27	ASTUDILLO, FLORENCE C.	T-3
28	BAOID, ZELFA A.	T-3
29	BAWINGAN, LIBERTY A.	T-3
30	BELTING, JONALYN U.	T-3
31	BENITO, DEBIE MAE B.	T-3
32	BUAG, VLADIMIR R.	T-3
33	BUDENG, REJOICE T.	T-3
34	BULSAO, MARICEL JOY B.	T-3
35	CABUSAO, JOSHUA ANJO L.	T-3
36	CAMODAG, ATHENA GRACE P.	T-3
37	CANYAS, SALVADOR C.	T-3
38	CAPULONG, JOEL A.	T-3
39	CAYAT JR., JOSE A.	T-3
40	CHEGYEM, ROANNALYNE H.	T-3
41	CUANSING, MARY JANE F.	T-3
42	DAAGDAG, WINNYFREE D.	T-3
43	DAGUIO, KYLENE FAITH R.	T-3
44	DALISAY, ERIKA ALEXA J.	T-3
45	ESTRELLA, EMMANUEL R.	T-3
46	FERNANDEZ, JIRAH LEI E.	T-3
47	FERNANDO, GERLIE C.	T-3
48	GABAO, ARLENE S.	T-3
49	GAMBICAN, EMMA ROSE B.	T-3
50	ILINGAN, LOVELY T.	T-3
51	KILEY, JULIENNE DETTE A.	T-3
52	KIMBATOY, CRISANTA D.	T-3
53	LA PUEBLA, JULIE N.	T-3
54	LALUAN, LANY S.	T-3
55	LANGBAYAN, AUVERY ROSE A.	T-3
56	LAPIA, RAQUEL L.	T-3

57	LAWINGAN, JONALYN A.	T-3
58	LICANO, MARISSA D.	T-3
59	LONGI, SHARLEEN KIM A.	T-3
60	LUCERO, JAMAL V.	T-3
61	MABITAZAN, KEITHLEY D.	T-3
62	MANAY, TIFFY P.	T-3
63	MAPALO, JULIE ANN L.	T-3
64	MARAON, ARK A.	T-3
65	MARCHAN, MARIE ANTONET	T-3
66	MARTINEZ, JHAYSON T.	T-3
67	MENDOZA, EMILTON B.	T-3
68	MOCAY, DELIA H.	T-3
69	OGNAYON, MICHELLE V.	T-3
70	OYANG, QUEENCYLINE T.	T-3
71	PA-AC, MILDRED K.	T-3
72	PAGAR, MARY JOYCE C.	T-3
73	PALINGPING, JERMAINE S.	T-3
74	PARIS, JOSE JR. B.	T-3
75	PASCUA, GAL ANDREA M.	T-3
76	POLON, MARK PHILIP C.	T-3
77	POPOK, DOMINGO B.	T-3
78	PUKIAS, ODESSA L.	T-3
79	PULIDO, JOYCE C.	T-3
80	RICARDO, DEVILYN A.	T-3
81	ROCAPOR, MARJORIE F.	T-3
82	ROXAS, LISSA B.	T-3
83	SALDAEN, GRETCHEN K.	T-3
84	SEVILLA, CHRISTY F.	T-3
85	SISON, ROSEMARIE C.	T-3
86	SOPOSOP, NOVIELYN D.	T-3
87	TAYABAN, JOCELYN A.	T-3
88	TOMAS, FREDDIE JR. G.	T-3
89	ULBAN, EVERLY K.	T-3
90	VELASCO, JULIUS S.	T-3
91	YANGYANG, BEARENCE S.	T-3
92	YMANA, FRAMYR B.	T-3
93	ABELLADA, ARIEL R.	T-4
94	ACFIAWEN, FLOREL W.	T-4
95	ADIWANG, SHERYOLL JOY A.	T-4
96	AGUIRRE, SERECHELLA T.	T-4
97	AGYAO, JYRAH MAE T.	T-4
98	ALBANO, DAVID I.	T-4
99	ANGALAN, DELIA D.	T-4
100	ANGEL, SANDRA C.	T-4

ENCLOSURE 3: PROGRAM MANAGEMENT TEAM

No.	Names	Office	Designation	Role/Tasks
1.	Soraya T. Faculo	OSDS	SDS	Over all Overseer, provides guidance to the PMT
2	Carmel F. Meris	OSDS	ASDS	PD Chairperson, provides guidance on the overall conduct of the program
3	Juliet C. Sannad	CID	CES	Head- Curriculum Over sees the curriculum aspect of the project
4	Nino M. Tibangay	SGOD	CES	Provide guidance on matters related to logistics
5	Jennifer P. Ande	CLMD-RO	CES	Resource Speaker/Facilitators
6	Rosita C. Agnasi	HRDD-RO	CES	Prepare Slide decks
7	Aster Madalla	CLMD-RO	EPS	Attend meetings, briefing or de-briefing activities
8	Jerry C. Ymson	SGOD	EPS	Deliver the topics Facilitate the sessions Process the activities
4.	Nora D. Dalapnas	CID	EPS	
5.	Marilyn S. Apiit	CID	EPS	
6.	Virginia C. Alindayo	CID	EPS	
7.	Sydney Shan M. Carino	CID	EPS	
8	Lolita S. Manzano	CID	EPS	
9	Marina D. Tabangcura	CID	EPS	
10	Loida S. Mangangey	CID	EPS	
11	Mary Jane N. Malihod	CID	EPS	
13	Jayrerose S. Guevarra	CID	PSDS	
14	Brenda Lee C. Awingan	CID	PSDS	
15	Nancy B. Dumalili	CID	PSDS	
16	Santiago L. Bugtong	CID	PSDS	
17	Nixon C. Elahe	CID	PSDS	
18	Rosanna D. Dizon	CID	PSDS	
19	Lourdes B. Lomas-e	CID	PSDS	
20	Rosiebeel N. Marzo	CID	PSDS	
21	Rey S. Gapasin	CID	PSDS	
22	Armi Victoria Fiangaan	CID	EPS	
23	Jojo Ambros	CID	EPS-II	
24	Harris G. Dizon	OSDS	ITO	
25	Dr. Mary Libeney Sito	PCNHS	MD	
26	Samuel F. Bab-anga	SGOD	EPS-II	Facilitator/Class Manager/Logistics Officer Facilitates the activity in the class assigned, checks the attendance, assist the speakers
26	Jovelyn T. Balantin	SGOD		Serves as Speaker in the topic assigned, facilitates the activity. Prepare the communication, minutes of meetings. Compile documents

				Coordinates the conduct of the activity
27	Jocelyn C. Coldeg	SGOD		M and E focal, serves as facilitator, speaker in the class assigned. Responsible for observing and ensuring high-quality and timely inputs, and for ensuring that the project maintains its strategic vision and that its activities result in the achievement of its intended outputs.
28	Asuncion Saguid			
29	Sonny Paday-os			Provide guidance/assistance in the technical aspect of the program.
30	Lawrence S. Alipio			
32	Vincent Jay Luis			
33	Joseph Oliveros			
35	Patrick Bessat	OSDS		Ensure the cleanliness of the venues and comfort rooms
36	Basilio Talco			
37	Juliet Ursabia and 2 other nurses	SGOD		Welfare Officer
38	Loida Durante	OSDS		Inspector
39	Lily Mabalot	OSDS		Inspector
40	Chris David Oliva	CID		Documenter & Facilitator