



Republic of the Philippines  
**Department of Education**  
**CORDILLERA ADMINISTRATIVE REGION**  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**MAGSAYSAY ELEMENTARY SCHOOL**

**REQUEST FOR QUOTATION**

Company/Supplier/Store:	<b>Requesting Unit: Magsaysay E/S</b>
Address:	<b>PR No.: 2026-01-005</b>
Telephone No.:	<b>Quotation No.:2026 -01 -005</b>
e-Mail:	Date: 01/22/2026
Date received by the Supplier:	ABC: ₱ <b>112,800.00</b>

  
**JULIA B. ESTORO**  
 Chairperson, Bids and Awards Committee

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than **January 27, 2026**.

<b>REQUIREMENTS:</b> 1. Mayor's / Business permit 2. PhilGEPS registration number or certificate 3. Income/ Business Tax Return 4. Omnibus Sworn Statement	<b>Note:</b> ✓ Submit RFQ together with the requirements. / Delivery period within ___ Calendar Days. ✓ Indicate brand and model of item offered. ✓ Price validity shall be for a period of 30 Calendar Days. ✓ All entries must be typewritten or legibly written.
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Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	unit	DESKTOP, for Basic Users <i>R5 3500, 16 GB memory 512 GB, Windows 11, 21.5" Monitor, AVR, keyboard and mouse</i>		
2	1	unit	LAPTOP FOR CREATIVE AND TECHNICAL USE		
3	2	units	LINKSYS ATIAS 6 MX2003-AH		
4	1	unit	D-Link DGS-F1010P-E 8 Port Switch		
			<i>*nothing follows*</i>		
<b>TOTAL</b>					

**Purpose: Procurement of Semi-Expendable Equipment**

Additional Note: 1. Supplier shall deliver the items to the school within the delivery period.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

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 Signature over Printed Name

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Canvassed by:

\_\_\_\_\_  
 Tel. No./ Cellphone No.

  
**STANLEY N. ARAGON**  
 Administrative Aide III