Republic of the Philippines

Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
District II
HAPPY HOLLOW ELEMENTARY SCHOOL

REQUEST FOR QUOTATION

Revised on: May 24, 2004
Standard Form Title: Request for Quotation (RFQ)

Supplier: Requesting Unit: **HHES**
Address: PR No.: **2026-01-004**
Telephone No.:   Quotation No.: **2026-01-004**
E-Mail: Date: **January 14, 2026**
Date received by the Supplier: ABC: **PhP 133,554.52**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **January 20, 2026.**

PRESCILLA M. SARO
Bids and Awards Committee Chairperson

REQUIREMENTS:	NOTE:
5. Mayor's / Business permit 6. PhilGEPS registration number or certificate 7. Income/Business Tax Return 8. Omnibus Sworn Statement	✓ Submit RFQ together with the requirements. ✓ All entries must be typewritten or legibly written. ✓ Indicate brand and model of item offered. ✓ Delivery period within **15** Working Days. ✓ Price validity shall be for a period of **30** Calendar Days. ✓ To be delivered at **Happy Hollow Elementary School, Purok 1, Happy Hallow, Baguio City**

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	2	unit	Desktop unit Specifications: - Intel Ultra S - 8 GB DDR5 - 512 GB SSD - casing with 650 watts true rated PSU - 24" monitor - AVR 1000 watts - keyboard and mouse		
2	1	unit	Laptop Specifications: - Core 5 120U/DDR5 - 16GB/512GB - UMA/15.6"FHD 16:9 - Win 11 - H&S+M365 (2024)		

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			Total		

Purpose: Procurement of Semi-expendable Machinery and Equipment

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

_____
Signature over Printed Name

_____
Tin

_____
Date/Telephone No.

Canvassed by: