



Republic of the Philippines  
Department of Education

Cordillera Administrative Region  
Schools Division of Baguio City



**DOÑA AURORA NATIONAL HIGH SCHOOL**

Upper Malvar St., Aurora Hill Proper, Baguio City

**REQUEST FOR QUOTATION**

Standard Form No.: SF-GOOD-60

Revised on: May 24, 2004

Standard Form Title: Request for Quotation

Supplier	_____	Requesting Unit:	DANHS
Address:	_____	PR No.:	01/05/2026
Telephone No:	_____	Quotation No:	2026-01-001
E-mail:	_____	Date:	01/07/2026
Date received by the Supplier:	_____	ABC:	₱ 220,000.00

Please Quote your lowest price on the item/s listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than January 13, 2026.

  
**NELLY B. BALANDI**  
BAC Chairperson

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return (if abc is more than 500,000)
4. Omnibus Sworn Statement

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within 10 days after receipt of Notice to Proceed
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty	Unit	Item & Description	Unit Price	Total Price
1	1	pax	SECURITY GUARD -Contract Period: February 1 to December 31, 2026; -Day Shift: 6:30AM to 6:30PM from Monday to Saturday including holidays -Security guard must: 1. be duly licensed 2. be in complete uniform while on duty; 3. be in complete defense tools 4. Adhere to the policies of the School **The service provider must: 1. Submit a security plan for February 1 to December 31, 2026. 2. submit proof of monthly remittances		
<b>TOTAL</b>					
Purpose: Procurement of Security Services for CY2026 of Doña Aurora National High School					

After having carefully read and accepted your General Conditions, I/we quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
TIN

\_\_\_\_\_  
Date/Telephone No.

Canvassed by:

**LORENA A. SANCHEZ**  
CANVASSER