



HILLSIDE NATIONAL HIGH SCHOOL
Hillside, Baguio City

REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier: _____	Requesting Unit: HILLSIDE NATIONAL HIGH SCHOOL
Address: _____	Email Address: hnhs.319304@gmail.com
Tel No.: _____	PR No.: 2026-01-001
e-Mail: _____	Quotation No.: 2026-01-001
Date received by the Supplier: _____	Date: January 19, 2026
	ABC ₱240,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than January 23, 2026 at 9:00 a.m.


JULIA S. SAMDAO
BAC CHAIRMAN

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- ü Submit RFQ together with the requirements.
- ü All entries must be typewritten or legibly written.
- ü Price validity shall be for a period of 30 calendar Days.

Item No.	Qty	Unit	Item Description / Specification	Unit Price	Total Price
1	1	pax	SECURITY GUARD Schedule of Duty: (Day Shift) 7:00 AM to 5:00 PM Monday to Saturday including Holidays Contract Period: February 1, 2026 to December 31, 2026 The Bidding Security Agency must submit a security plan from February 1, 2026 to December 31, 2026 Note: Security Guard must be in complete uniform while on duty with the following devices: baton & flashlight		
Total					

Purpose: Procurement of security services for the year 2026.

After having carefully read and accepted your General Conditions, I/we quote you on the item at prices noted above.

Signature over printed name

Date

Tin Number