



Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
 SCHOOLS DIVISION OF BAGUIO CITY  
**JOAQUIN SMITH NATIONAL HIGH SCHOOL**

**REQUEST FOR QUOTATION**

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone No.: \_\_\_\_\_  
 e-Mail: \_\_\_\_\_  
 Date received by the Supplier: \_\_\_\_\_

Requesting Unit: JOAQUIN SMITH NHS  
 PR No.: **2026-02 JHS**  
 Quotation No.: **2026-02 JHS**  
 Date: **January 21, 2026**  
 ABC:Php **219,615.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than **January 27, 2026**.

  
**LORMA L. UGAY**

Master Teacher III-Bids and Awards Committee Chairperson

**REQUIREMENTS:**

- |  |                               |
|--|-------------------------------|
| 1. Mayor's / Business permit                   | 3. Income/Business Tax Return |
| 2. PhilGEPS registration number or certificate | 4. Omnibus Sworn Statement    |

**Note:**

- |   |  |
|---|--|
| ✓ Submit RFQ together with the requirements.          | ✓ Delivery period within 07 Calendar Days.                         |
| ✓ All entries must be typewritten or legibly written. | ✓ Price validity shall be for a period of <u>30</u> Calendar Days. |

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	pax	Janitorial Services, Monthly (11 Months February to December 2026) Work Schedule: Monday to Friday 08 AM to 05 PM		
TOTAL					

Purpose: For maintenance of a safe, and functional environment conducive to learning.

After having carefully read and accepted your general conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 TIN

\_\_\_\_\_  
 Telephone No./Contact Number

Canvassed by:

  
**CHARIS S. MATA**



Km. 4, Asin Road, Baguio City

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Email: joaquinmithnhs@gmail.com or 305284@deped.gov.ph