



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Baguio City
JOSE P. LAUREL ELEMENTARY SCHOOL

REQUEST FOR QUOTATION

Supplier: _____
Address: _____
Telephone No.: _____
e-Mail: _____
Tin: _____

PR No.: 2026-002-003
Quotation No.: 2026-002-003
Date: February 3, 2026
ABC: ₱ 165,182.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **February 9, 2026**.

VALDAZAN E. CAPUYAN
Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within 30 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	unit	Rice Cooker 7.8L		
2	2	set	Plate 6pcs 10"		
3	1	set	Spoon and Fork Set		
4	1	pc	Percolator 15 L		
5	20	set	Ceramic Mugs 12oz		
6	10	set	Plastic Glass Drinking Cup, 16 Ons 4pcs		
7	1	pc	TWIN TUB 5.5kg WASHING WITH DRYER		
8	2	pcs	Flat Iron Aluminum Sole Super Heavy Duty		
9	21	pc	Trash Bins with cover 13L		
10	4	pc	Trash Bins with cover 100 L		
11	6	pc	Kitchen Faucet Bkm1046 Stainless Steel Single Cold Rotatable 1/2 Inch		
12	5	pc	Brass Padlock 60 mm		
13	1	unit	EXTERNAL HARD DRIVE		
14	50	packs	Toilet tissue paper, 2 ply, 12 rolls in a pack		
15	5	set	PVC Binding Cover Clear 200 microns A4 (100 pcs)		
16	8	pcs	File Box		
17	50	roll	Trash bag, black, 11"x24", Medium, 25 pcs per roll		
18	40	box	Clip backfold, 3/4 inch		
19	20	pcs	Nano double sided tape, transparent 20mmx3m		



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20	25	pcs	Certificate Holder, A4		
21	25	pcs	Marker, whiteboard, black, refillable, fine		
22	25	pcs	Marker, whiteboard, blue, refillable		
23	25	pcs	Whiteboard refill ink, black, 30 ml		
24	25	pcs	Whiteboard refill ink, blue, 30 ml		
25	6	set	Sticker paper, white, glossy, A4 100pcs 90 gsm		
26	1	pc	GLUE, all-purpose, 200 grams		
27	20	pc	Soap Dish Drain		
28	70	roll	Trash bag Medium 25 pcs		
29	20	pc	Electrical Tape Red 4m		
30	5	set	Stronghold PTFE (Teflon) Tape 10 pcs		
31	360	pcs	Protective Hard Hats		
32	20	pcs	Reflective Safety Vest		
33	2	pc	Heavy Duty Construction Boots		
34	2	pcs	Reflective Raincoat		
35	3	pcs	LED Rechargeable Flashlight		
36	20	pcs	Multi-Function Medicine Storage Bag		
37	5	pcs	FIRE EXTINGUISHER, dry chemical 2 klg		
38	29	pcs	Mats 1mX1mX2cm Red and Blue Back to Back		

TOTAL :

Purpose: **.Procurement of Supplies to be used in SBFP, WINS Program, School Maintenance and for school use**

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

TIN

Canvasser:

RANDY D. AMBATANG