



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY  
DISTRICT 6  
JOSEFA CARIÑO ELEMENTARY SCHOOL

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**NOTICE OF AWARD**

January 5, 2026

**DES C. TINGLE**

FEMJEG Security Agency  
32 Dominican Hill, Dominican Mirador  
Baguio City

Dear Mr./Ms. Tingle:

We are pleased to notify you that your price quotation and proposal for the procurement of *Security Services for Josefa Cariño Elementary School for CY 2026* in the amount of PHILIPPINE PESOS *Four Hundred Eighty Thousand Pesos Only (Php 480,000.00)* inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

  
**LIGAYA N. ANNAWI**  
Principal II

**CONFORME:**

  
TINGLE, DES C. REWELL C.  
(Signature Over Printed Name)

01/05/2026  
(Date)



Address: F. Yandoc St., Baguio City

Telephone No.: (074) 442-3149

E-mail: josefacarinoelemschool@gmail.com/ 136385@deped.gov.ph

Facebook Page: DepEd Tayo Josefa Cariño ES



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 F. YANDOC ST., BAGUIO CITY



**PURCHASE ORDER**

Supplier: <b>FEMJEG SECURITY AGENCY</b> Address: 32 Dominican Hill, Domincan Mirador, Baguio City TIN: 269-789-853-000	P.O. No.: 2026-01-001 Date: January 6, 2026 Mode of Procurement: SVP
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Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Josefa Cariño Elementary School Date of Delivery: January to December 31, 2026	Delivery Term: Daily duty Payment Term: Check; After delivery
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Security Guards: Alternate Shift  Contract Period: January to December 31, 2026  Schedule of Duty: Mondays to Sundays including legal and special holidays  Duty Hours: 7:00 AM to 7:00 PM; 7:00 PM to 7:00 AM  Security Guards must: a.be duly licensed b.wear proper uniform with complete defense tools (flashlight and baton) c.have at least 2 years of experience d.maintain a logbook e.be visible at all times f.adhere to the policies of the school Note: 1.Security Agency must submit monthly proof of remittances/ payment to SSS, PhilHealth and PAG-IBIG of Security Guards  Security Agency must submit a security plan from January to December 31, 2026	2	₱240,000.00 (₱20,000.00 x 2 guards x 12 months)	₱480,000.00
		-NOTHING FOLLOWS-			
<b>Four Hundred Eighty Thousand Pesos Only</b>					<b>₱480,000.00</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,  
  
**LIGAYA N. ANNAWI**  
 Principal II

Conforme:   
**TRIGUIE JAY ROWELL C.**  
 Signature over Printed Name of Supplier  
 01/06/2026  
 Date

Fund Cluster : _____ Funds Available : <u>480,000.00</u>	ORS/BURS No. : <u>02-101101-2026</u> Date of the ORS/BURS: _____ Amount : _____
 <b>BESSIE H. DIZON</b> Bookkeeper	1/6/26



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**NOTICE TO PROCEED**

January 7, 2026

**DES C. TINGLE**

FEMJEG Security Agency  
32 Dominican Hill, Dominican Mirador  
Baguio City

Dear Mr./Ms. Tingle:

This refers to our award of contract to your company for the procurement of *Security Services for Josefa Cariño Elementary School for CY 2026* in the amount of PHILIPPINE PESOS *Four Hundred Eighty Thousand Pesos Only (Php 480,000.00)* inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract/PO.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this office the soonest.

Thank you.

Very truly yours,

**LIGAYA N. ANNAWI**  
Principal II

**CONFORME:**

I acknowledge receipt of this Notice on 01/07/2026

Name of the Representative of the Bidder: \_\_\_\_\_

Authorized Signature: JOSUE CARINO  
(Signature over printed name)



Address: F. Yandoc St., Baguio City

Telephone No.: (074) 442-3149

E-mail: josefacarinoelemschool@gmail.com/ 136385@deped.gov.ph

Facebook Page: DepEd Tayo Josefa Cariño ES



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**RESOLUTION NO. 055, s. 2025**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH SMALL VALUE PROCUREMENT TO  
 FEMJEG SECURITY AGENCY**

**WHEREAS** the Department of Education prepared the Purchase Request (PR) for the procurement of *Security Services for Josefa Cariño Elementary School for CY 2026* with an Approved Budget for the Contract (ABC) of *Four Hundred Eighty Thousand Pesos Only (Php 480,000.00)* (Annex A);

**WHEREAS** on *November 24, 2025*, the DepEd – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, to wit:

<b>Supplier/Distributors</b>	<b>Quotation (Php)</b>
<b>FEMJEG SECURITY AGENCY</b>	<b>Php 480,000.00</b>
SIDEKICK FORCE INVESTIGATION & SECURITY SERVICES, INC.	Php 504,000.00
WATCH TOWER SECURITY AGENCY	Php 528,000.00

**WHEREAS** per evaluation, below is/are non-compliant with the specifications set forth in the TOR:

<b>Supplier/Distributors</b>	<b>Non-Compliance</b>
SIDEKICK FORCE INVESTIGATION & SECURITY SERVICES, INC.	Quoted above ABC; Quotation is higher than the winning bidder
WATCH TOWER SECURITY AGENCY	Quoted above ABC; Quotation is higher than the winning bidder

**WHEREAS** the Technical Working Group (TWG) and End-User conducted post qualification, evaluation and detailed examination of **FEMJEG SECURITY AGENCY**, the *lowest calculated bidder*, based on the item description provided in the Purchase Request and post-qualification documents submitted on *December 1, 2025* at Baguio City;

**WHEREAS** upon careful examination, validation and verification of the item description submitted by **FEMJEG SECURITY AGENCY**, the bidder has been found to be in order in all respects, complying with the item description requirements, and its price quotation of **Four Hundred Eighty Thousand Pesos Only (Php 480,000.00)** determined to be the *Lowest Calculated and Responsive Bid*;

**WHEREAS** Section 42 of the IRR 12009 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the School Head the **AWARD OF CONTRACT** via *Small Value Procurement* to **FEMJEG SECURITY AGENCY** for the procurement of *Security Services for Josefa Cariño Elementary School for CY 2026* in the amount of *Four Hundred Eighty Thousand Pesos Only (Php 480,000.00)* inclusive of appropriate taxes and fees.





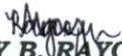
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RESOLVED, this *December 19, 2025* at *Josefa Cariño Elementary School, Baguio City.*

  
**ROSARIO R. CAWILAN**  
BAC Chairperson

  
**RHODORA B. ESTOLERO**  
BAC Vice-Chairperson

  
**MARY B. RAYOSEN**  
BAC Member

  
**MARY ANN R. BUNNOL**  
BAC Member

  
**MARISSA J. JORVINA**  
BAC Member

**APPROVED:**

  
**LIGAYA N. ANNAWI**  
Principal II  
Approved on December 19, 2025

ITEM	UNIT	QUANTITY	DESCRIPTION AND/OR SPECIFICATION	FEMJEG SECURITY AGENCY		SIDEKICK FORCE INVESTIGATION AND SECURITY SERVICES INC.		WATCH TOWER SECURITY AGENCY	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	pax	2	Security Guards: Alternate Shift Contract Period: January 1, 2026 to December 31, 2026 Schedule of Duty: Mondays to Sundays including legal and special holidays Duty Hours: 7:00 AM to 7:00 PM; 7:00 PM to 7:00 AM Security Guards must: a.be duly licensed b.wear proper uniform with complete defense tools (flashlight and baton) c.have at least 2 years of experience d.maintain a logbook e.be visible at all times f.adhere to the policies of the school Note: 1.Security Agency must submit monthly proof of remittances/ payment to SSS, PhilHealth and PAG-IBIG of Security Guards Security Agency must submit a security plan from January 1 to December 31, 2026	240,000 (P20,000.00 x 2 guards x 12 months)	P480,000.00	252,000 (P21,000.00 x 2 guards x 12 months)	P504,000.00	264,000 (P22,000.00 x 2 guards x 12 months)	P528,000.00
			~NOTHING FOLLOWS~						
			Total		P480,000.00		P504,000.00		P528,000.00

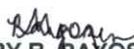
We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

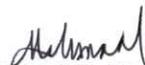
Canvassed by:

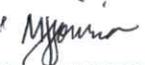
  
**MIGUEL B. DAPLI**  
 Canvasser

BAC MEMBERS:

  
**RHODORA B. ESTOLERO**  
 BAC Vice Chairperson

  
**MARY B. RAYOSEN**  
 BAC Member

  
**MARY ANN R. BUNNOL**  
 BAC Member

  
**MARISSA J. JORVINA**  
 BAC Member

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.

  
**ROSARIO R. CAWILAN**  
 BAC Chairperson