



Republic of the Philippines  
**Department of Education**  
**CORDILLERA ADMINISTRATIVE REGION**  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**BAGUIO CENTRAL SCHOOL**

MOOE Fund

**REQUEST FOR QUOTATION**

Company/Supplier/Store:

Address:

Telephone No.:

e-Mail:

TIN:

PR No.: 2026-02-008

Quotation No.: 2026-02-008

Date: February 03, 2026

ABC Php **129,250.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **FEBRUARY 10, 2026 @9AM.**

*CGW*  
**CARINA G. WALSIYEN**

Chairperson, Bids and Awards Committee

<b>REQUIREMENTS:</b> 1. Mayor's / Business permit 2. PhilGEPS registration number or certificate 3. Omnibus Sworn Statement (for ABC above 50K) 4. Income/Business Tax Return (for ABC above 500K)	<b>Note:</b> ✓ Submit RFQ together with the requirements. ✓ All entries must be typewritten or legibly written. ✓ Delivery period on or before <b>MARCH 13, 2026</b> ✓ Price validity shall be for a period of <b>30 Calendar Days.</b>
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Item No.	Qty.	Unit	Item Description	Supplier's Remarks (for item specification)	Unit Price	Total Price
1	40	piece	Medal for Academic Excellence Award, Gold, 6cm, 30grams, with 1" red-colored lace printed school name			
2	60	piece	Medal for Academic Excellence Award, Silver, 6cm, 30grams, with 1" red-colored lace printed school name			
3	650	piece	Medal for Academic Excellence Award, Bronze, 6cm, 30grams, with 1" red-colored lace printed school name			
4	850	piece	Button Pins for learners, with picture			
5	350	piece	Ribbons for various Awards (Conduct and Loyalty)			
6	850	piece	Ribbons for parents			
7	850	piece	Certificate Holder, 9"x12", front cover made of plastic, red			
8	5	piece	Lei for Guest Speaker and Confirming Official, school logo carved on wood, with 1" ethnic lace			
<b>TOTAL</b>						

Purpose: Procurement of EOSY supplies.  
 Additional Note: 1. Supplier shall deliver the items to the school within the delivery period.  
 2. Bidders may submit their quotations through email: [baguiocentralschool@gmail.com](mailto:baguiocentralschool@gmail.com)

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name / Date  
 \_\_\_\_\_  
 Tin  
 \_\_\_\_\_  
 Tel. No./ Cellphone No.

Canvassed by:  
 \_\_\_\_\_  
 Canvasser